Minutes
DSD Reform (Use of Force/Internal Affairs Action Team)
July 7, 2015, 3:00pm – 5:00pm
Webb Bldg. Room 4.G.4

Present:
- Dr. Dellenia Aquilar
- Alfonso Suazo
- Phil Cherner
- Anthony Thomas
- John Riley
- Lisa Calderon
- Armando Saldate III
- Chief Connie Coyle
- Chief Gary Wilson
- Major Rick Guerrero
- Major Bryan Moore
- Capt William Thomas
- Sgt Shayne Grannum
- Sgt Phil Swift
- Sgt Michael Jordan
- D/S Carla Tatum
- D/S Adele Angers
- D/S Robert Pablo
- Shannon Elwell
- Wendy Shea
- Jennifer Jacobson
- Matt Buttice
- Sheriff Elias Diggins
- Cisco Gallardo
- D/S Eishi Yamaguchi
- Jess Vigil
- Nick Mitchell

Agenda:
1. Approval of minutes from June 30, 2015 meeting
2. Denver Sheriff Department presentation
3. First breakout session of subgroups
4. Reconvene and debrief
5. Discussion of next steps and preparation for next meeting

Discussion:
Nick Mitchell opened the meeting and thanked everyone for attending.

The meeting minutes from the June 30, 2015 meeting were reviewed and approved by the team.

Sgt. Shayne Grannum facilitated a presentation and Q&A session about the structure and functions of the various units, programs and services within the Denver Sheriff Department.

Nick discussed the City’s 2016 budget and encouraged everyone to consider any costs associated with implementing the recommendations assigned to their subgroup.

Nick provided discussion points and meeting locations for the six UOF/IA Action Team subgroups. The subgroups met for about 45 minutes and reconvened to debrief with the team.

- The Discipline Subgroup proposed that recommendations DW 20 and 21 be moved to the UOF Policy and DW 28 be moved to HR. They also identified some areas in which they will need more collaboration.
- UOF Review/Investigation/PREA Subgroup would like to review how UOF review boards are conducted at other agencies, review others policies and speak with the line staff. They also looked at the cost of training and staffing issues.

Meeting Minutes
DSD Reform UOF/IA Action Team
- UOF Data and Video Subgroup will identify goals then strategize timelines. They also received 3 recommendations OIR 42, OIR 54, and OIR 55 from the Policy and Procedure group that gear more towards this group.

- IA Policy and Procedures Subgroup will contact the OIR for copies of policies of departments that they see as having “best practice” and will look at Conduct Reviews policy. The group will consider budget issues that are associated with some of our recommendations.

- Training/Transparency/CIT Subgroup will review various training curricula. The group will talk with the Sheriff Department staff to gather their perspectives and insights regarding the recommendations.

- UOF Policy subgroup will analyze some current case works on use of force and will look at other agencies’ policies and how they are handling these cases. The group will conduct some on site visits to speak with officers and inmates on their interpretation of the DSD policy and procedures. The group would like to look at grievances and statistics.

The following are the subgroups, the members and the meeting location (with the leaders of the group noted in *bold/italics*):

**Discipline** (Rm 4.G.4)
Pastor Terrence Hughes
Alfonso Suazo
*Capt William Thomas*
D/S Mike Jackson
Shannon Elwell
Rick Stubbs

**IA Policy and Procedures** (Rm 9.H.8)
Grayson Robinson
Cisco Gallardo
Chief Connie Coyle
*Sgt Jamison Brown*
Armando Saldate III
Jennifer Jacobson

**Training/Transparency/CIT** (Rm 10.H.11)
Dr. Dellenia Aguilar
**Lisa Calderon**
John Riley
**Capt Jaime Kafati**
Sgt Shayne Grannum
D/S Adele Angers
D/S Carla Tatum
(**co-leaders)**

**UOF Data and Video** (Rm 4.G.4)
Pastor Del Phillips
Chief Gary Wilson
Major Bryan Moore
*(No leader designated at this time)*

**UOF Review/Investigation/PREA** (Rm 10.G.2)
Denise Maes
Steve Chavez
Anthony Thomas
Major Rick Guerrero
Capt Phil Swift
*Sgt Michael Jordan*
Sgt Kenneth Juranek
Matt Buttice

**UOF Policy** (Rm 3.H.11)
Phil Cherner
*Capt Kelly Bruning*
D/S Eishi Yamaguchi
D/S Robert Pablo
Wendy Shea
Jess Vigil

Next Meeting: July 14th 3:00pm-5:00pm
Webb Building Room 4.G.4