PRE-BID CONFERENCE AGENDA

PROJECT NAME:  ON CALL CONCRETE REPAIRS

MEETING DATE:  March 25, 2014
CITY PROJECT NUMBER:  201415398
MEETING TIME:  2:00PM
MEETING LOCATION:  4.I.5
PROJECT LOCATION:  Citywide

1. Introduction and Sign-in
   a. Project Manager:  Paul Bountry
   b. DSBO
      i. 11% SBE Participation
      ii. Participation must be met on base bid amount only
      iii. Letter of Intent (LOI) Checklist, pg. BF-15
      iv. Instruction to Bidders (IB-25) pg. BDP-10 thru BDP-14
   c. Auditor’s Office – Bob Osenga
      i. Prevailing Wage Rates – Highway Construction Projects DTD 2/7/14
   d. Treasury- Doug Schellinger
      i. Taxes
   e. Risk Management – Devron McMillan
      i. Insurance coverage requirements for this project
      i. Bid Package – QuestCDN $10 eBid Doc Number 3171128
      ii. Sign-in Sheet – posted to website (www.work4denver.com)
      iii. Verification of Legal Name - Secretary of State
           http://www.sos.state.co.us/biz/BusinessEntityCriteriaExt.do
      iv. QUESTION DEADLINE:  April 3, 2014 no later than 5:00PM. Please
           send all questions in writing to joann.phillips@denvergov.org
      v. Addenda, Notices – email notification via QuestCDN, will also
           become available via www.work4denver.com.
           Addenda(s) published 5 business days prior to Bid Opening.
      vi. Bid Form Checklist, pgs. BF-2 & 3
      vii. If unit price bid, do not round unit prices
viii. Submission of Bid Form Submittal pkg. –single-sided not double-sided, submit in order, secure pages (i.e. binder clip)

ix. Bid Opening: April 11, 2014, 11:00 a.m., Room 1.D.1. Bid submittals due by 11:00 am (no exceptions) on the 2nd floor, Development Permits Counter Station #22, 201 W. Colfax Ave., Denver, CO 80202.

x. TEXTURA FEES: BF-3 AND BDP-14

xi. Pre-Qualification: N/A

2. Project Overview

a. **Scope:** The Work contemplated hereunder shall generally consist of all work, including labor, materials, supplies and equipment, necessary to satisfactorily complete Construction Services related to the Critical Concrete Repair Program as yet to be identified, (the “Projects”). The City anticipates that typical Project Work may include replacement of concrete including but not limited to standard handicapped ramps, excavation and backfill work, curb, gutter, sidewalk, concrete pavement, asphalt mat, placement of concrete walks, aggregate base course, ramps; placement of rip rap, repair/replacement of waterproof membrane, repair of concrete deck, high early concrete panel replacement, fiber mesh concrete for driveways and walks, resurfacing of driveways, alleys, retaining walls, replacing fence, inlets, storm pipe, and related landscape repairs, cross pans and other concrete related tasks. Each of these Projects shall be separately scoped, designed (as necessary), priced, authorized and completed under the direct oversight of the Wastewater Capital Projects Division of the Department of Public Works. The selected contractor shall have all necessary resources available, on an as needed basis, to complete each such Project when directed by the Division. The City may award more than one contract to more than one General Contractor for this procurement.

b. **Comments to Plans and Specifications:**
   i. The Bidder must have and maintain a City of Denver ROW Sidewalk License to be permitted do this work.
   ii. The Contractor is responsible ensure that all ADA ramps meet the latest City of Denver specifications that were revised in 2013. Transportation Standard Drawings, make sure you download the latest version directly from Denvergov.org: http://www.denvergov.org/Portals/730/documents/PCO/CCD%202013%20Trans%20Standard%20Drawings%20Only.pdf
   iii. Fiber mesh is required in all concrete for every phase of construction.
   iv. Combination Cure/Sealer that is an acrylic copolymer type with a minimum of 25% solids is required on all concrete and we will follow the MGPEC guidelines using ASTM C-309 from April 1 through September 14 and ASTM C-1315 is required between September 15 and March 31.
   vi. The Contractor is required to provide material testing by a qualified lab or supplier with the written summary format approved as a pre-construction submittal and written test report summaries submitted with monthly pay applications. The
Contractor will maintain a log of concrete load tickets with batch weights and will supply a copy of the log and concrete load tickets additionally summarizing “High Early Strength” loads from the previous month to the Project Manager with each pay application. The requirements for testing have been outlined in the Contract.

vii. The Contractor is responsible to provide Public Notices to every property owner adjacent to the assigned work at least 48 hours (2 business days in advance of the work. All of the Contractor’s employees are required to have a photo identification badge in their possession at the jobsite at all times during this Contract. Undocumented workers are prohibited by law. The Contractor will maintain a complaint roster tracking the date, name, address, phone number and specific complaint then follow up with the resolution and date that was completed. The complaint logs will be kept by the Contractor and submitted to the Project Manager with the pay estimate.

viii. The Contractor will follow MUTC street barricade requirements for all ROW permits. It is the Contractors responsibility to submit all ROW permit applications with traffic control plans one week in advance of the work. No parking signs must be consistent with respect to the information they provide and must be placed 48 hours in advance of the work. All “No Parks” must say “Tow Away Zone” and No Parking Anytime must be used where after hours parking is prohibited. Areas where overnight parking will be allowed must show “No Parking 7am to 7pm”. Type 3 barricades must be used for street closures and must be kept in position so they are facing on-coming traffic. The Contractor’s Traffic Control Supervisor must be identified at the pre-construction meeting and on the Contractor’s phone number roster.

ix. Erosion Control has been updated in the Technical Specifications of the Contract. No permit is required for repair work provided that it falls within the repair contract guidelines. All Contractors will be required to follow all aspects of the CDOT erosion control guidelines. Contractors must vacuum slurry from concrete sawing off the street before it dries. Contractors must keep construction debris swept up daily utilizing a pick-up broom. Streets must be swept clean before paving and opening to traffic. Spoil and road base piles left on the roadway overnight must be covered, encircled with waddles and not blocking the gutter. The Contractor must identify the Erosion Control Supervisor at the pre-construction meeting and on the Contractor’s phone number roster.

x. 1 out of every 3 concrete finishers must be ACI Certified and must be identified at the pre-construction meeting and on the Contractor’s phone number roster. The finishers will not be allowed to use metal trowels or floats, only wood or fiberglass.

xi. The Contractor normally will not schedule work before 7AM, after 7PM, Saturday, Sunday or on any City of Denver observed Holidays or Furlough Days. Please take time to review the City’s noise ordinance at Denvergov.org.

xii. Trees located in the “tree lawn” area between the City sidewalk and curb are “City Street Trees” and are regulated by City of Denver Parks. Prior to trimming any branches or roots the Contractor must comply with Denver Parks requirements and request inspection by the City Forester.
xiii. There is an area map included at the end of the Contract for reference of possible locations or other requested locations. Work will be assigned through a Work Order Request; a sample is included in the Contract. All measurement for payment will be done in person with the Project Inspector and submitted in tabular form and each Pay Application must include the field measurements, legible with reference to location tabulated on a Field Measurement Report (sample included in Contract) for each location or neighborhood area along with, concrete and road base tickets summarized with High Early loads identified, Erosion Control Logs, Traffic Control Log, asphalt and road base tickets with a monthly summary. No separate payment for excavation, it is included in the related work and road base. Only 12” of landscape repairs can be included in billing adjacent to the new concrete unless additional areas are requested by the Project Manager. The curb behind the ramp for depressions made to meet ADA requirements and retain the surrounding landscape are measured as surface area of ramp only.

c. Q & A

d. Adjourn