



**CITY AND COUNTY OF DENVER
DEPARTMENT OF PUBLIC WORKS**

**Professional Planning and Engineering Design Services for
Denver Moves Trails and Pedestrians
Project Control No. PWTES2015-034
eBid Document No. 4157648**

**ADDENDA #1
December 11, 2015**

Question and Answer:

- Q1:** 1. *Do the following required items count toward the 20-page limit?*
- *Tab 1- Transmittal Letter
Certificate of Good Standing from Colorado SOS
Affirmative statement indicating willingness to strictly comply with the
Insurance and Indemnification requirements set forth in the Sample Agreement*
 - *Tab 4- Team Members
Attachment 2 Forms (FIRM RESPONSIBILITIES, CONSULTANT TEAM
MEMBERS, and SUB-CONSULTANT TEAM MEMBERS)*
2. *Regarding Tab 8, if a respondent requests modifications to the Sample Agreement, how will these modifications be factored in to the proposal evaluation process?*
3. *Regarding Task 3 in the Scope of Work, does the City & County of Denver want the successful respondent to create a standalone project website, or will this already be a part of the umbrella Citywide Planning Communications Strategy work?*

A1: Tab 1 - The required items in Tab 1 (Transmittal Letter, Certificate of Good Standing from Colorado SOS, and Affirmative Statement do not count toward the 20 page limit).

Tab 4 - The required items in Tab 4, (the attachments Forms containing FIRM RESPONSIBILITIES, CONSULTANT TEAM MEMBERS, and SUB-CONSULTANT TEAM MEMBERS do not count toward the 20 page limit.)

Tab 8 - Certain requirements of the Sample Agreement are non-negotiable, while other pieces of the contract are negotiated with the selected firm during the contract negotiation phase.

Task 3 - The City & County of Denver does not expect the successful respondent to create a stand-alone website. Project information will be displayed and updated using existing City resources.

Q2: *Is the consultant responsible for developing a unique document style and layout for the Denver Moves Trails and Pedestrian Plan or will the City be developing the document style and layout as part of the overarching Denver Moves Plan and Program?*

A2: Per Task 1 (Document Development) the consultant will be responsible for developing a graphics package for the unique layout for the Denver Moves Trails and Pedestrian Plan. However, this will be in coordination with the Denver Moves Transit Plan, which is being developed in a similar time frame as the pedestrian and trails plan, and take into consideration, the existing Denver Moves Bicycles Plan.

End of Addenda #1