I. QUESTIONS AND ANSWERS

Q1.) We request specific direction from the City noting exclusivity agreements with consultants (specifically those involved in previous design) will not be permitted. Teams involved in previous design should be available to any of the proposers.
   A1.) “Any agreement between a bidder or proposer and an MBE or WBE in which the bidder or proposer requires that the MBE or WBE not provide subcontracting quotations to other bidders or proposer is prohibited and shall render a bidder’s bid or proposer’s proposal nonresponsive.” D.R.M.C. 28-63(f).

Q2.) We request direction from the City noting exclusivity agreements with any subcontractor, supplier, or vendor is not permitted to ensure best value for the City.
   A2.) See answer to Q1.

Q3.) Should we complete the qualification requirements in the attachment as a subcontractor as well as a company having completed projects in the past for the City and County of Denver?
   A3.) Only the prime contractor must be prequalified.

Q4.) Has the geotechnical engineering for Colorado Convention Center Expansion been completed? If not, will these services be included as part of this D/B package or procured separately?
   A4.) These services are not part of this Qualifications package and will be procured separately.

Q5.) RFQ Tab 9 – M/WBE Forms, Item 2 requires Letter of Intent forms be submitted as part of the RFQ. Please confirm these documents are only required for the design stage M/WBE firms.
   A5.) This is correct. LOI’s are only required for the Design stage of the RFQ. The MWBE construction goal of 17% will be monitored thru a Compliance Plan. The Selected firm will be required to negotiate and finalize a Compliance Plan, as set forth on page 10 of the RFQ. During the Request for Proposal (RFP) stage, shortlisted firms will be required to submit a Statement of Commitment with respect to certain elements that would be included in a Compliance Plan.

Q6.) RFQ Tab 9 – M/WBE Forms, Item 2 requires Letter of Intent forms be submitted as part of the RFQ. Is the intent that the LOI is completed such that cost percentages and values are included for each M/WBE firm? As the project drawings and budget have not been provided, please consider eliminating the cost aspect of the LOI document at the RFQ stage.
   A6.) When completing the LOI for the Design Phase, Proposers will need to include the percent of participation for the particular MWBE firm, we do not require a dollar amount.

Q7.) RFQ Tab 9 – M/WBE Forms, Item 4 requires a list of proposed Design Team M/WBE firms. Please confirm whether firms and percentages totaling 22% for design is required. Given the opportunity this project affords to partner with firms without previous relationships, we request firms allocated to the full value not be expected at the RFQ stage. This allows time to meet with the M/WBE community to build a comprehensive and inclusive design team.
   A7.) Firms and percentages totaling 22% for Design is required. Only those Certified firms listed on the “Firms Responsibilities – Commitment to MWBE Participation” will count towards meeting the 22% MWBE goal.

Q8.) Is Tab 1 to comprise (in this order) a Title Page, the Table of Contents, the Letter of Transmittal, Attachment 1, the Certificate of Good Standing, the Diversity and Inclusiveness form receipt, and Contract Comments?
   A8.) There is no specific order to the documents required on Tab 1.
Q9.) Please advise what type of information the Title Page should provide and whether it is included in the page count.
   A9.) As outlined under the heading “Submittal Requirements,” the cover does not affect page count and shall be labeled with the following information: “Design-Build Services for the Colorado Convention Center Expansion Project” and “Statement of Qualifications” along with the date of submittal.

Q10.) Per the requirement request listed on page 17 (Tab 1), please provide the “Diversity and Inclusiveness in City Solicitation Information Request Form” (Attachment 1 is the Submitter Information form and the Diversity form is not included either within the RFQ or by link – the only link is to Executive Order 101, not the form itself).
   A10.) [Link to form]

Q11.) As part of our response to Tab 9 regarding MWBE participation we are to affirm our commitment to the 22% design goal and provide LOI’s for the individual MWBE consultants. Understanding that design fees are partly based on overall construction costs, can the City provide an anticipated construction budget for the project?
   A11.) For purposes of this Qualifications submittal assume a construction budget of $200m.

Q12.) Please confirm the City is not receiving a portion of federal funding directly, federal grants or loans, loan guarantees, HUD voucher or other federal support or involvement. Please confirm the project does not require any federal Representations and/or Certifications as a condition of funding.
   A12.) Confirmed, the City has not received any federal funding and does not require federal Representations and/or Certifications as a condition of funding.

Q13.) Will shortlisted firms be expected to provide a cost estimate based on the 100% Schematic Drawings?
   A13.) The requirements of shortlisted firms will be determined at issuance of a Request for Proposal.

Q14.) Will shortlisted firms be expected to provide a cost estimate based on alternate designs requested against the 100% Schematic Drawings?
   A14.) Alternate designs have not been requested at this time. The requirements of a Request for Proposal will be outlined at the time of issuance to shortlisted firms.

Q15.) Please describe the anticipated level of design required of shortlisted firms during the RFP stage.
   A15.) The requirements of shortlisted firms will be determined at issuance of a Request for Proposal.

Q16.) Referencing Tab 2 – Team Experience: Can active projects be included or are projects required to be completed?
   A16.) Projects that are active are permitted. For those projects please provide an anticipated completion date along with all other required information.

Q17.) Will a stipend be available during the RFP stage?
   A17.) Information regarding a potential stipend will be made available to shortlisted firms.

Q18.) Please provide copies of the existing building structural steel as-build drawings.
   A18.) The City of Denver holds and manages as-built documents via their contracted Convention Center facility manager. Submitters are invited to review as-built drawings via private appointment with: Randy Welsh: O: 303-228-8026.

Q19.) Please provide a target budget for the overall project.
   A19.) The project budget is $233m.

END OF ADDENDUM NO. 3