

2019 Park Permit Application

This application **must be completed in its entirety** and is a request only.
 Applications can be *accepted* or *rejected*

Type of Permit Requested

Please check **ONE** box:

PUBLIC EVENT (free and open to the public; includes walks/runs/rides, concerts, festivals) **Application must be submitted 60 days in advance** *indicate walk/run/ride distance: _____

ADMISSION BASED EVENT (paid ticket is required for entry; excludes walks/runs/rides, tournaments)
Application must be submitted 60 days in advance

FILMING/PHOTOGRAPHY/VIDEO/PRESS CONFERENCE
Application must be submitted 5 or more days in advance

SPECIAL OCCASSION (private, by invitation only)
Application must be submitted 30 days in advance

TOURNAMENT
Application must be submitted 30 days in advance and follow athletic permit timeline

ASSEMBLY/1st AMENDMENT ACTIVITY
 Recommend application be submitted 5 or more days in advance

General Information

Event/Activity Name: _____

Purpose: _____

Estimated # of **DAILY** attendees in the park (per day): _____ Estimated # of attendees in the park at **PEAK** time: _____
 "Attendee" includes registered participants, spectators, and other members of the public in the park

Park: _____ Specific Location(s) within the Park: _____
 Please refer to www.denvergov.org/permits for park maps

Load In Date(s): _____
 Begin Time: _____
 End Time: _____

Event Date(s): _____
 Begin Time: _____
 End Time: _____

Load Out Date(s): _____
 Begin Time: _____
 End Time: _____

Portable Toilet (if applicable):
 Delivery Date: _____
 Delivery Time: _____
 Pickup Date: _____
 Pickup Time: _____

Trash Dumpster (if applicable):
 Delivery Date: _____
 Delivery Time: _____
 Pickup Date: _____
 Pickup Time: _____

Fencing (if applicable):
 Delivery Date: _____
 Delivery Time: _____
 Pickup Date: _____
 Pickup Time: _____

Features

*Features **NOT** allowed at all parks. Please consult Parks Permit Office.

Alcohol (see Alcohol Policy www.denvergov.org/permits)	For sale	YES	NO	Food and Beverage	For sale	YES	NO
	Free distribution	YES	NO		Free distribution	YES	NO
Animals (petting zoos, animal shows, animal adoption, parade)		YES	NO	Entertainment (bands, dancers, other)		YES	NO
Describe (type/number): _____				Goods and Services Vendors	For sale	YES	NO
Amplified Sound		YES	NO		Free distribution	YES	NO
(Includes: PA Systems, Speakers, Amplifiers – Please see Denver Revised Municipal Code Section 36.2 for restrictions)				Stages		YES	NO
Electricity		YES	NO	Tents/Canopies		YES	NO
(Electricity is not available at all parks; fees apply per hour)							
Date(s): _____							
Begin Time: _____							
End Time: _____							

Contact Information *The Permit Holder Name must match the insured on the insurance certificate (if required)*

Permit Holder will be (check one box): Entity/Organization Individual (MUST be at least 18 years of age) (SKIP TO BOTTOM OF PAGE)

Entity/Organization Name: _____

For Profit Non-profit [501(c)(3) ONLY ACCEPTED] Registered Neighborhood Organization (Denver ONLY)

Street Address: _____ Apt/Unit/Suite: _____

City: _____ State: _____ Zip: _____ Email Address: _____

Event Management Representative Name (Authorized Agent): _____

**Representative must be employee, board member, or authorized with a letter on entity letterhead signed by an authorized employee or board member at the time of application. Applications will not be accepted without this authorization. The representative will be the only individual receiving communication from the Parks Permit Office if/until the entity provides a letter stating a change.*

Email Address: _____ Cell Phone: _____

Check here if day of contact is same as above, if not complete information below

Day of Event Contact Name: _____ Cell Phone (Day of Event): _____

***Complete this section ONLY if the Permit Holder is an Individual Applicant**

Individual Name: _____

Street Address: _____ Apt/Unit/Suite: _____

City: _____ State: _____ Zip: _____ Email Address: _____

Daytime Phone: _____ Cell Phone (Day of Event): _____

Public Events Only: Requesting a 2020 permit? If so, permit dates? (only a request, not guaranteed)

Waiver

APPLICANT SIGNATURE (This application is not valid unless signed by applicant.)

With respect to an activity for which a permit is issued, proposed to be held or actually held in a Denver park or park facility, applicant/permittee shall indemnify and defend the City and County of Denver, its appointed and elected officials, employees and agents (the "Indemnitees") against any losses, damages, liabilities, claims, suits, actions, causes of action, costs and expenses that any or all Indemnitees suffer, incur, or sustain or for which any or all Indemnitees may become liable resulting from, arising out of, or relating to any activities conducted under the permit including negligence or intentional misconduct by the applicant/permittee or the applicant/permittee's officers, employees, workers, volunteers, supplier, service providers, contractors, vendors, agents or other persons or entities under the direction or control of the applicant/permittee. I hereby agree and understand that it is my responsibility to oversee all contractors, vendors, or parties affiliated with the activity and to insure compliance with all policies, rules, and regulations, and guidelines of Denver Parks & Recreation and other relevant procedures and laws. Such indemnification shall include any third party losses, damages, liabilities, claims, subrogation claims, suits and actions, causes of action, costs and expenses asserted against the City or its appointed and elected officials, employees, volunteers, and agents and resulting from the negligence or intentional misconduct of the Permittee, Permittee's representatives or agents, or Attendees arising from or associated with the sale, service or consumption of Alcohol Beverages whether authorized or unauthorized under the applicable Permit, or arising from or associated with the sale, service or consumption of marijuana, even though the sale, service or consumption of marijuana is illegal. I have received, read, and understand the Denver Parks & Recreation rules and regulations (please review at www.denvergov.org/permits and www.denvergov.org/parkrules). I understand that certain fees are non-refundable (as stated) and that the permit is non-transferable.

Applicant Name (Please Print) _____

Applicant Signature: _____ Date: _____

Applicant must be Event Management Representative or Individual Applicant