Registering for an Event Facility tour or walkthrough online

https://apm.activecommunities.com/denver

- All individuals registering for an Event Facility tour or walkthrough must first create an account. In order to create an account, please click on ‘Create an Account’ and complete all required fields.
- When creating your account, the email address you list will be used as your login name for future online use. During account creation, you will also be required to provide a password that will be used with your email address when logging in.
- Once your account has been created, please follow these steps to sign up for an Event Facility tour or walkthrough.
- Click on ‘Activities | Events | Leagues’

On the Activity Search screen, enter “tour” in the search engine to view Event Facility tour times….or type in “walkthrough” to view Event Facility walkthrough times.

- Click on ‘Search’

After clicking ‘Search’, a list of results will populate. Find the Event Facility tour or walkthrough you are looking for and click on ‘Add to Cart’

- If you are not already logged in to the site, you will be prompted to do so at this time by entering your email address (login) and your password.
- After logging in (or creating an account), you will need to then select the family member who is signing up for the tour or walkthrough time. Then click 'Next'.

- You will then be directed to the ‘Select Fees’ screen. Because there is no fee associated with either the tours or walkthroughs, you just need to click on ‘Proceed to Shopping Cart’ to continue.

- Once at the ‘Enrollment Process’ screen, click on ‘Proceed to Checkout’ to continue.
On the next screen, you will need to acknowledge the ‘waiver’ by checking the checkbox and then click the ‘Finish’ button.

- Shopping Cart

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
<th>Amount</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Central Park Pav Open House Tour (10/28 4pm-5pm) - 51687</td>
<td>1 item, $0.00 in total</td>
<td>$0.00</td>
<td></td>
</tr>
</tbody>
</table>

Order Summary

- Subtotal: $0.00
- Due Now: $0.00

 Proceed to Shopping Cart

Waiver

Please read the following waivers and agreements carefully. They include releases of liability and waiver of legal rights, and deprive you of the ability to sue certain parties. By agreeing electronically, you acknowledge that you have both read and understood all text presented to you as part of the checkout process.

- I have read and agree to Waiver (Required)

- After clicking ‘Finish’, your transaction is complete. Click on ‘View or Print Receipt’ to view the receipt.

Confirmation

Your receipt #3080732.001 has been completed!

You will receive a confirmation email shortly. View printable receipt

Share to  

Receipt Summary

<table>
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<tr>
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<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Central Park Pav Open House Tour (10/28 4pm-5pm) - 51687</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

Ian Ferguson