NEW USERS

- Click on the “SIGN IN” button (do not create a new account; we already created your account using the email on your application)
- Enter your email as your log in name and click “Forgot Password?” and an email will be sent to you with your temporary password
- Use your email and temporary password to log in
- Once logged in, under “account details,” select “change password”
- Change your password and save the changes

RETURNING USERS: Click on the “SIGN IN” button and enter your user name (email you used on application)

Once signed in, Click My Account - top right corner – then follow steps below

This will bring up all of your upcoming permits – click Pay Balance

DO NOT click on Pay on Account

Your permits are under your Company’s name. Click the down arrow by “Organization Services,” then select “View Details”
Enter amount due for the appropriate month.

Click Add to Cart

Any credits in your account will be reflected here

Click the waiver box – confirm amount Due Now and click Check Out
Confirm this information is correct or enter a new card & click Pay.
Mobile Instructions

Visit: https://apm.activecommunities.com/denver/Home

Click on the “SIGN IN” button and enter your log in information.

From the Home Page, click on the 3 horizontal lines in the top left corner.

Next, click on Full Site.

Then go back to My Account and follow instructions from page 1.