

Meeting Notes

Project: Washington Park Playground & Restroom

Meeting Date: Nov. 13, 2015

Re: Advisory Meeting

Location: Stream Design Conference Room

Date Issued: Nov. 16, 2015

Present: Jess Clark, Stream Design
Will Iadevaia, Stream Design
Kerry White, UPS
Brian Wethington, DPR
Chris Yanez, DPR
Cindy Johnstone (CPFAN Board President)
Tim McHugh (WPENA President)

Summarize meeting:

Stream Design presented their approach for the public meeting occurring on Tuesday, November 17th. Comments were discussed concerning community involvement, the content of the presentation and the process for engaging public feedback.

Jesse Clark and Kerry White presented the concepts of playground types, aesthetics and character covering the topics below:

1. Project introduction
2. What we know - Previous plans and their implications
3. Site - Fitting in to the Overall context
4. Character – complementing the park
5. What makes a great playground
6. Character of experience
7. Ways to think about the site
8. Interactive exercise
9. Next Steps

Topics Discussed:

1. Addition of others to the advisory group to get more parent, child, family representation.
 - a. Find Wash Park West representative (Pam Booth)
 - b. Establish an advisory group lead (Chair Person)
2. Increase engagement possibly reaching out to schools/teachers that use the park, find more young parents, and parents that represent the regional reach of the park
3. Rewording future flyers from describing the playground as being “improved,” to language that more adequately communicates that the playground will be completely replaced with a more substantial play area.
4. Additional topics to cover in public presentation
 - a. Clarify regional park designation
 - b. Plans for the existing playground at the boathouse
 - c. Parking availability for playground access
 - d. Basketball courts

- e. Highlight the mandated safety requirements following CPSC, ADA, and ASTM, etc. (Some of these things in the design will be “nonnegotiable”, i.e. fall mitigation, use zones etc.)
 - f. Acknowledge that programmed and permit events may directly impact the access to the playground.
 - g. Make sure that it is clear all age demographics of children and caregivers are taken into account (i.e. caretakers, grandparents, parents)
5. Edit scorecard to clarify 1-5 numbering values (1-Don't like, 2-So So, 3-Nuetral, 4-Like it, 5-Awesome, Gotta have it!)

Action Items:

- 1. Incorporate presentation feedback into final presentation material (Stream Design)
- 2. Increase involvement for the advisory group and public meeting demographics (DPR)

Stream Design believes this report accurately reflects what transpired at the meeting. Please provide comment to the appropriate project manager if you have a different understanding of what occurred or would like to add specifics or additional information. Notification should be made within 5 working days of issuing this report, after which, it is assumed that all parties agree that this report is accurate.

CC: File