After you enter the provided link to our Microsoft Teams CAB Meeting in your internet browser URL bar, follow these instructions:

If you **HAVE** the Teams app installed on your device click here

If you **DO NOT HAVE** the Teams app installed on your device click here

Troubleshooting: If you are on a device that already has Teams installed, you will not be able to sign onto call using the **DO NOT HAVE** Teams method, and will be redirected to create an account or log into Teams. You do **not** need to create another account or sign into Teams. **This link will not work if you are signed into your Teams app, because you did not create this meeting.**

Follow the instructions for if you **HAVE** Teams. If you do not see the small window with the option to “Open Microsoft Teams”, make sure to **sign out** of your device’s Teams app. Before logging in with the meeting link. **To sign out of Teams, click your profile picture at the top of the app and select Sign out.** Mac users, go to the app menu bar at the top of your screen and click Microsoft Teams > Quit Microsoft Teams.

Next you should see the following screen appear. **You will need to allow Teams to use your devices camera and audio.** Next enter your name and click on the blue icon “Join Now”. 