



To allow DEH to process and address **delivery noise** and **construction noise** complaints, specific information must be provided. **Without ALL of the following, your complaints cannot be processed or addressed.**

For **construction** noise complaints, the following information **must** be supplied.

- * Complainant name
- * Complainant address
- * Complainant phone number
- * Complainant email (optional)
- * **General contracting company's** full and complete name
- * Construction site's complete street address (cross streets/intersections will not suffice)
- * Description of the activity causing the offending noise
- * Date and day of the week that the offending noise occurred on
- * Time of day or night the offending noise occurred

For **delivery truck** noise complaints, the following information **must** be supplied.

- * Complainant name
- * Complainant address
- * Complainant phone number
- * Complainant email (optional)
- * Complete name of the business receiving the delivery
- * Complete address of business receiving the delivery
- * Complete name of delivery company
- * Description of the activity causing the offending noise
- * Date and day of the week that the offending noise occurred on
- * Time of day or night the offending noise occurred

For **trash truck** noise complaints, the following information **must** be supplied.

- * Complainant name
- * Complainant address
- * Complainant phone number
- * Complainant email
- * Complete name of the trash company
- * Incident address
- * Date and day of the week that the offending noise occurred on
- * Time of day or night the offending noise occurred

For **general** noise complaints, the following information **must** be supplied.

- * Complainant name
- * Complainant address
- * Complainant phone number
- * Complainant email (optional)
- * Incident address
- * Incident date
- * Incident time
- * Description of the activity causing the offending noise