

**DEBRA JOHNSON**  
 Denver Clerk & Recorder  
 Public Trustee



### Annual Agency Gift Report

Under [Executive Order 134](#), all agencies under the Mayor are required to submit an annual Agency Gift Report for gifts (i.e. money, property, service or a thing of value worth \$2,500) during the previous calendar year. The report is due August 1. Please submit the report to the City Clerk at [cityclerk@denvergov.org](mailto:cityclerk@denvergov.org) or bring it to the Office of the Clerk and Recorder, 201 W. Colfax Ave., Department 101.

<b>Reporting Year</b>	
<b>Agency Name</b>	
<b>Submitted By</b>	
<b>Date</b>	

Date Gift Given	Donor's Name	Donor's Address, City & State	Corporate Affiliation	Description of Gift	Use/Purpose of Gift	Value of Gift
<b>Total</b>						