Employees navigate Workday using a set of icons called worklets. Financial worklets are only available to employees with a financial role. The following worklets are for financial processes and are available to employees depending on their assigned security roles.

**Grants Management**

The grants management worklet takes you to common tasks and reports related to award and grant setup, billing a sponsor, receiving a grant payment, and sub-award setup. For example, you can create an award, view an award, create a subrecipient and more.

**Accounting/Budget**

The accounting and budget worklet takes you to common tasks such as creating a journal or internal service delivery. It also contains reports, including trial balance, ledger detail and more.

**Purchases**

With the purchases worklet, you can create a requisition, update credit card transaction information, and more.

**Projects**

The projects worklet takes you to tasks like create project, view project, view project hierarchy and more. This worklet also includes project-related reporting options.

**Accounts Receivable**

The accounts receivable worklet, currently only available only for DEN employees, tracks payments and collections.

**Supplier Accounts (Accounts Payable)**

The supplier accounts worklet takes you to tasks like create supplier request, create supplier invoice request and more. It also contains reports such as find suppliers, find payments and more.