

EXECUTIVE ORDER NO. 125

TO: All Agencies under the Mayor

FROM: Wellington E. Webb, Mayor

DATE: April 29, 2003

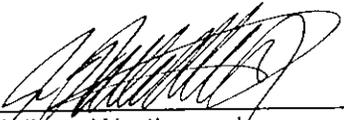
SUBJECT: Mission and Functions of the Mayor's Office Art, Culture & Film (MOACF)

Purpose: This Executive Order establishes the Mayor's Office of Art, Culture & Film (MOACF) and defines its mission and functions. The Executive Director of MOACF is responsible to the Mayor.

- 1.0 **Applicable Authority:** The applicable authority relevant to the provisions and requirements of this Executive Order No. 125 is found in Section 2.2.10 of the 2002 Revised Charter.
- 2.0 **Mission:** The purpose of the Mayor's Office of Art, Culture & Film is to manage and develop programs which promote art and culture in the City and County of Denver. This includes administering the public art program, promoting and assisting performing arts, certain cultural activities and special events, and promoting film and television production in Denver.
- 3.0 **Functions:** The following functions shall be the responsibility of MOACF:
 - a. To administer Denver's Percent for Art Program, as established in the Denver Revised Municipal Code (D.R.M.C.), which stipulates that all capital improvement projects with construction and design budgets of \$1 million or more must allocate one percent of the total budget for the acquisition of public art
 - b. To curate and maintain certain portions of the City and County of Denver's extensive public art collection, including oversight of the public art collection at Denver International Airport.
 - c. To function as a public resource for all aspects of special event production, including parades, festivals and other special events. MOACF serves as a point of information and the coordinator for the multi-agency cooperation to assist, facilitate and regulate special events in the City.
 - d. To promote and support performing arts within the City and County of Denver, including the distribution of grants, promotion of cultural events and performances, and assistance to performing artists and organizations.

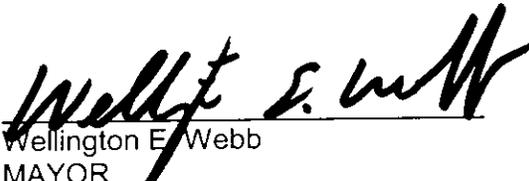
- e. To enliven Denver's economy by promoting the City and County of Denver as an ideal location for film, television, and advertising production. This includes the interaction with the film community on every level. MOACF, through the D.R.M.C., is charged with coordinating all City agencies for the purpose of making property and services available for filming.
 - f. To encourage and provide learning opportunities in the arts for Denver's youth.
 - g. To recognize, honor, and promote Denver's rich artistic and cultural assets, including artists, arts and cultural organizations, cultural facilities, and community events.
 - h. To advise the Mayor and City Council, as well as other City agencies, regarding art, culture and film issues, as they are relevant to the City.
- 4.0 **Memorandum Attachments:** The procedure(s) for implementing this Executive Order, may be defined by Memorandum Attachments to the Executive Order which shall become a part of the Executive Order. Further the Mayor's Office of Art, Culture and Film which is responsible for the content of this Executive Order shall have the authority to issue procedural Memorandum attachments relative to this Executive Order.

Approved for Legality:



J. Wallace Wortham, Jr.
City Attorney for the City and County
Of Denver

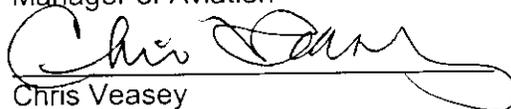
Approved:



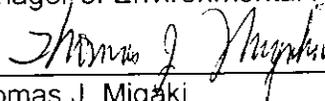
Wellington E. Webb
MAYOR



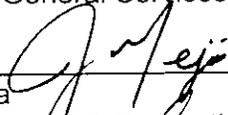
Bruce Baumgartner
Manager of Aviation



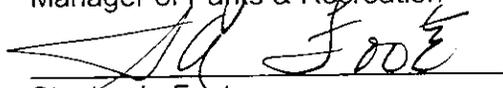
Chris Veasey
Manager of Environmental Health



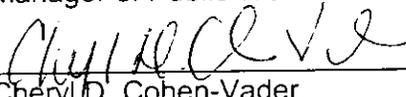
Thomas J. Migaki
Manager of General Services



James Mejia
Manager of Parks & Recreation



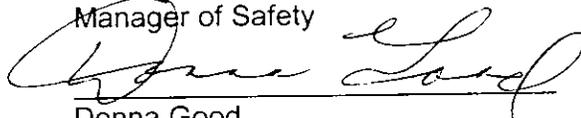
Stephanie Foote
Manager of Public Works



Cheryl D. Cohen-Vader
Manager of Revenue



Tracy Howard
Manager of Safety



Donna Good
Manager of Human Services