

---

PROTECTIVE ORDER AND ORDER SEALING FILES AND CLOSING HEARING

---

IN THE MATTER OF THE APPEAL OF:

**TRACY NEELY**, Appellant,

vs.

**DEPARTMENT OF HUMAN SERVICES**,  
and the City and County of Denver, a municipal corporation, Agency.

---

This is an appeal of the dismissal of Appellant Tracy Neely, a Child Welfare Manager with the Department of Human Services. The parties represent that the evidence will necessarily require the introduction of exhibits containing confidential information concerning DDHS clients and employees, including personnel files and personally identifying information, the disclosure of which is prohibited by Colorado law. C.R.S. §§ 26-1-114; 24-72-201(3). The Agency has therefore moved unopposed for a Protective Order in this appeal.

As a result of the foregoing, the Hearing Officer issues the following Protective Order intended to protect the privacy of applicants and recipients of public assistance as well as Agency employees during this appeal:

1. The Hearing Office files in this appeal are sealed, and the parties are ordered to redact any non-relevant identifying information of applicants, recipients or employees from documents offered as exhibits;
2. The proceedings including the hearing in this appeal are closed to the public so that only the parties, their representatives, witnesses and the Hearing Officer may be present; and
3. Appellant's counsel is ordered to destroy all copies of documents containing protected identifying information within 30 calendar days from entry of the final order in this appeal.

DONE August 30, 2013.

  
Valerie McNaughton  
Career Service Hearing Officer

I certify that on August 30, 2013, I delivered a copy of this Order to the following:

Mr. Tracy Neely, [Tracyneely@comcast.net](mailto:Tracyneely@comcast.net) (via email)  
David Japha, Esq., [DavidJapha@japhalaw.com](mailto:DavidJapha@japhalaw.com) (via email)  
Andrea Kershner, ACA, [Andrea.Kershner@denvergov.org](mailto:Andrea.Kershner@denvergov.org) (via email)  
HR Services, [HRServices@denvergov.org](mailto:HRServices@denvergov.org) (via email)

