



City and County of Denver  
DEPARTMENT OF EXCISE AND LICENSES  
201 W. Colfax Ave., Dept. 206  
Denver, CO 80202  
P: 720.865.2740  
F: 720.865.2881  
[www.denvergov.org/businesslicensing](http://www.denvergov.org/businesslicensing)

**LETTER OF HIRE**  
(To be completed by Employer)

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*Date*

City and County of Denver  
Department of Excise and Licenses  
201 W. Colfax Ave, Dept. 206  
Denver, CO 80202

**Re: Application for Business-Professional license for employment.**

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*Applicant Name*

**This is to certify that I have examined the application of the above-named individual and believe that the information contained therein is correct. The applicant is acceptable to us and will be employed upon issuance of the license applied for.**

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*Employer Signature*

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*Employer Title*

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*Employing Company*

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*Business Address*

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*Business Phone*