

Lower Downtown Design Review Commission – 2022 Filing Deadlines & Meeting Dates

Filing Deadline @ noon	Meeting Date @ 8:30 AM	Overflow Meeting Date @ 8:30 AM
December 14 th , 2021	January 6 th	January 13 th
January 11 th	February 3 rd	February 10 th
February 8 th	March 3 rd	March 10 th
March 15 th	April 7 th	April 14 th
April 12 th	May 5 th	May 12 th
May 10 th	June 2 nd	June 9 th
June 14 th	July 7 th	July 14 th
July 12 th	August 4 th	August 11 th
August 16 th	September 8 th	September 15 th
September 13 th	October 6 th	October 13 th
October 11 th	November 3 rd	November 10 th
November 8 th	December 1 st	December 8 th

The Lower Downtown Design Review Commission meets the first (1st) Thursday of each month. Design review applications and other applications for Commission consideration are due at noon three weeks and two days (23 days) prior to the first Thursday meeting. If the Commission receives more than two (2) application for infill construction or more than five (5) total design or demolition review applications by the filing deadline, the Commission will hold an overflow meeting on the second (2nd) Thursday of each month. The Lower Downtown Design Review Commission sets meeting agendas on a first-come, first-serve basis and has a maximum number of items per agenda. Agendas are tentatively set on the Thursday following the filing deadline. If more than four (4) application for infill construction or more than ten (10) total design review or demolition applications are received by the filing deadline, additional items will be placed on the next month's meeting agenda. Changes to the maximum number of agenda items may be made by the Chairperson in consultation with Landmark Preservation staff.

NOTE: *The above Commission filing deadlines are for **one hard copy or digital copy of the application AND** required submittal materials for initial staff review. Some projects require pre-application review/meetings as a prerequisite to filing applications for Commission agendas. If city staff determines that your application is complete, your project manager will provide you with additional comments and will apprise you of the deadline to provide the final submission for distribution to the Commission. **The above dates may change depending on City & Federal Holidays. Please make sure you confirm the appropriate deadline with staff.***