PRE-BID MEETING AGENDA

PROJECT NAME: GRAYS PEAK GENERAL STORM

MEETING DATE: January 21, 2021
CITY PROJECT NO.: 202055847
MEETING TIME: 9:30 a.m.
MEETING: Teleconference – Phone: (720) 388-6219 / Conference ID: 604 038 932# or via Teams (Link)
PROJECT LOCATION: Districts 3, 5, 10

General information about teleconference: *6 will mute/unmute phone if using the call-in number. Anyone that is not speaking is asked to mute their phone during the meeting to prevent background noise.

I. Introductions
   a. Contract Administrator – Jennifer Clark
   b. DOTI Project Managers – Lauren Winnen and Blake Russo-Nixon
   c. DSBO Representative – Brittany Eroen
   d. Auditor’s Office/Prevailing Wage – Daniel Foster
   e. Treasury – Yanina Zhovmiruk

II. DSBO (Brittany Eroen)
   a. Participation – 15% MWBE
   b. Required forms: 1A – List of Proposed Subcontractors, and/or Subconsultants, and/or Suppliers; Commitment to MWBE Participation; Letter(s) of Intent
   c. Instructions to Bidders (Section IB-26)

III. Auditor’s Office (Daniel Foster)
   b. Last Section of the Bid Documents Package
   c. https://denverauditor.org/denverlabor/prevailingwage/

IV. Treasury (Yanina Zhovmiruk)
   a. Instructions to Bidders (Section IB-24) – page BDP-10

V. Risk Management (April Hansen)
   a. Insurance coverage requirements for this project (SC-17) – page BDP-48 through BDP-50.
   b. Standard 3 coverages required (Commercial General Liability, Business Automobile and Workers Compensation)
   c. Insurance requirements are non-negotiable.

VI. Prequalification (Jennifer Clark)
   • Each bidder must be prequalified in category 1E(4) Piped Sewer at or above the $6,000,000.00 monetary level.
b. Each bidder must have submitted a prequalification application a minimum of ten (10) calendar days prior to the bid opening date. Applications must be submitted by email to doti.prequal@denvergov.org.

c. To view the Rules and Regulations and to obtain a prequalification application, please visit www.denvergov.org/prequalification.

VII. Contract Administration (Jennifer Clark)
a. Bid Package is available on QuestCDN for $15.00 (eBid #7467489).
   • [Click here to view QuestCDN VBid Bidder Instructions]

b. Firms and stakeholders can view the plan holders on QuestCDN by visiting the project page and selecting “View Plan Holders” in the upper left-hand corner. For those interested in being listed on a pre-bid meeting attendance sheet, please email me your name, number, email address and whether you are a prime or sub for this project at doti.procurement@denvergov.org by the end of the day and I will put an attendance sheet together to be posted on www.work4denver.com and sent out via QuestCDN. Please also include the name of the project in the email subject line.

c. Verify and use legal name, per Colorado Secretary of State.
d. Confirm registration with the System for Award Management (SAM).
e. Addenda and/or notices will be sent by email notification via QuestCDN at least 5 business days prior to bid due date.


g. When completing the Bid Worksheet in QuestCDN, do not round prices.
h. Bid Form Submittal Package should be in order when submitted via Quest.
i. Textura is required; Contract Administration will complete the initial set-up in Textura.

j. Diversity and Inclusiveness in City Solicitations Information Request Form must be completed, signed and returned with bid – BF-17.

k. Important Dates:
   1. Question Deadline – February 2, 2021 no later than 10:00 a.m. Must send to doti.procurement@denvergov.org.
   2. Bids Due – February 25, 2021 by 11:00 a.m. The call-in number and conference ID will be posted to the project page on www.work4denver.com.

l. Bids for this project will ONLY be received and accepted via the online electronic bid service through www.QuestCDN.com.
   • Important Note: Due to system requirements, we were unable to input the dollar amount for the allowance account item associated with Schedule A (Ellsworth) (Alternate Section 2, Item # 01-21.16.01). Per the instructions, please manually enter $10,000.00 on this line in the electronic bid worksheet.

m. REMINDER: All communication must be sent to doti.procurement@denvergov.org.

VIII. Project Overview (Lauren Winnen and Blake Russo-Nixon)

Citywide general storm projects are intended to mitigate localized flooding and drainage issues. This project will include new storm systems that tie into existing storm mains. Other work will include the relocation/lowering of Denver Water water distribution mains and a large diameter water conduit line. Surface restoration will also be included in the project scope and will include concrete flatwork, asphalt paving and landscape restoration.

City and County of Denver Department of Transportation & Infrastructure
Office of the Executive Director
201 W. Colfax Avenue, Dept. 608 | Denver, CO 80202
www.denvergov.org/doti
Phone: 720-865-8630
Also, please note that Contractor must abide by Denver Water's outage dates for the transmission line lowering in Steele. Refer to Standard Specifications for Conduit No. 54 Lowering at South Steele Street and East Ellsworth Avenue in the technical specifications.

a. Construction Engineering – ROW Permitting (Link to Street Occupancy Page)

b. DDPHE
   1. Materials Management Plan
   2. Regulated Asbestos Contaminated Soil Training (Link to RACS Page)

c. Solid Waste – Hauler Licensing (Link to Hauler Licensing Page)

IX. Q & A - please send any additional questions or those needing a more thorough answer to doti.procurement@denvergov.org so they may be answered in a subsequent addendum.