PRE-BID MEETING AGENDA

PROJECT NAME: 2021 CITYWIDE CHIP SEAL AND CRACK SEAL

*As of January 1st, 2020, the Department of Public Works is now the Department of Transportation and Infrastructure.

MEETING DATE: December 29, 2020
CITY PROJECT NO.: 202057115
MEETING TIME: 1:00 p.m.
MEETING LOCATION: Teleconference – Phone: (720) 388-6219 / Conference ID: 604-038-932#
PROJECT LOCATION: Citywide

General information about teleconference: *6 will mute/unmute phone if using the call-in number. Anyone that is not speaking is asked to mute their phone during the meeting to prevent background noise.

I. Introductions
   a. Contract Administrator – Katie Ragland
   b. DOTI Project Manager – Amy Strouthropoulos
   c. DSBO Representative – Brittany Eroen
   d. Auditor’s Office/Prevailing Wage – Arielle Denis
   e. Treasury – Yekaterina Shimkina

II. DSBO (Brittany Eroen)
   a. Participation – 9% MWBE
   b. 1A – List of Proposed Subcontractors, Subconsultants, and/or Suppliers – page BF-9
   c. Commitment to MWBE Participation – page BF-13
   d. Letter(s) of Intent due on the day of bid opening – page BF-14
   e. Instructions to Bidders (Section IB-26) – page BF-11 through BF-13

III. Auditor’s Office (Arielle Denis)
   a. Prevailing Wage Rates – Highway Construction Projects
   b. Last Section of the Bid Documents Package
   c. https://denverauditor.org/denverlabor/prevailingwage/

IV. Treasury (Yekaterina Shimkina)
   a. Instructions to Bidders (Section IB-24) – page BDP-10

V. Risk Management (April Hansen/Danielle Deeke)
   a. Insurance coverage requirements for this project (SC-17) – page BDP-47 through BDP-49.
   b. Standard 3 coverages required (Commercial General Liability, Business Automobile and Workers Compensation)
   c. Insurance requirements are non-negotiable. (Section IB-20) – page BDP-9

VI. Prequalification (Jennifer Clark)
   a. Each bidder must be prequalified in category 1F(4) Asphalt Pavement Rehabilitation at or above the $6,000,000.00 monetary level.
b. Each bidder must have submitted a prequalification application a minimum of ten (10) calendar days prior to the bid opening date. Applications must be submitted by email to pw.prequal@denvergov.org.

c. To view the Rules and Regulations and to obtain a prequalification application, please visit www.denvergov.org/prequalification.

VII. Contract Administration (Katie Ragland)

a. Bid Package is available on QuestCDN for $15.00 (eBid #7450515). Click here to view QuestCDN VBid Bidder Instructions

b. Firms and stakeholders can view the plan holders on QuestCDN by visiting the project page and selecting “View Plan Holders” in the upper left-hand corner. For those interested in being listed on a pre-bid meeting attendance sheet, please email me your name, number, email address and whether you are a prime or sub for this project at pw.procurement@denvergov.org by the end of the day and I will put an attendance sheet together to be posted on www.work4denver.com and sent out via QuestCDN.

c. Verify and use legal name, per Colorado Secretary of State.

d. Confirm registration with the System for Award Management (SAM).

e. Addenda and/or notices will be sent by email notification via QuestCDN and will be posted to www.work4denver.com. Addenda will be published 5 business days prior to bid opening.


g. When completing the Bid Worksheet in QuestCDN, do not round prices.

h. Bid Form Submittal Package should be in order when submitted via Quest.

i. Textura is required; Contract Administration will complete the initial set-up in Textura.

j. Diversity and Inclusiveness in City Solicitations Information Request Form must be completed, signed and returned with bid – page BF-16 through BF-19.

k. Important Dates:

1. Question Deadline – January 7, 2021 no later than 10:00 a.m.. Must send to pw.procurement@denvergov.org.

2. Bids Due – January 21, 2021 by 11:00 a.m.. The call-in number and conference ID will be posted to the project page on www.work4denver.com.

l. Bids for this project will ONLY be received and accepted via the online electronic bid service through www.QuestCDN.com. To access the electronic bid form, download the file 202054916 BF.pdf and click the online bidding button at the top of advertisement. Prospective bidders must be on the QuestCDN plan holders list for bids to be accepted. Bidders will be charged a fee of $30.00 to submit a bid electronically. You may also contact info@questcdn.com or 952-233-1632 for any questions related to the virtual bidding process.

m. REMINDER: All communication must be sent to pw.procurement@denvergov.org.

VIII. Project Overview (Amy Strouthopoulos)

Cape Seal and Crack Seal in various locations throughout the City and County of Denver. Approximately 95 lane miles of mostly local streets to be treated with chip/cape seal resurfacing. Crack Seal ahead of cape seal as well as other selected streets.

IX. Q & A - please send any additional questions or those needing a more thorough answer to pw.procurement@denvergov.org so they may be answered in a subsequent addendum.