PRE-BID MEETING AGENDA

PROJECT NAME: GENERAL SANITARY - LINCOLN PARK NORTH

*As of January 1st, 2020, the Department of Public Works is now the Department of Transportation and Infrastructure.

MEETING DATE: January 12, 2021
CITY PROJECT NO.: 202057288
MEETING TIME: 10:00 a.m.
MEETING LOCATION: Teleconference – Phone: (720) 388-6219 / Conference ID: 604-038-932#
PROJECT LOCATION: District 3

General information about teleconference: *6 will mute/unmute phone if using the call-in number. Anyone that is not speaking is asked to mute their phone during the meeting to prevent background noise.

I. **Introductions**
   a. Contract Administrator – Katie Ragland
   b. DOTI Project Manager – Jim Cokeley
   c. DOTI Construction – Paul Bountry
   d. DSBO Representative – Brittany Eroen
   e. Auditor’s Office/Prevailing Wage – Daniel Foster
   f. Treasury – Bamlaku Feeda

II. **DSBO (Brittany Eroen)**
   a. Participation – 10% MWBE
   b. 1A – List of Proposed Subcontractors, Subconsultants, and/or Suppliers – page BF-9
   c. Commitment to MWBE Participation – page BF-13
   d. Letter(s) of Intent – page BF-14
   e. Instructions to Bidders (Section IB-26) – page BF-11 through BF-13

III. **Auditor’s Office (Daniel Foster)**
    a. Prevailing Wage Rates – Heavy Construction Projects
    b. Last Section of the Bid Documents Package
    c. https://denverauditor.org/denverlabor/prevailingwage/

IV. **Treasury (Bamlaku Feeda)**
    a. Instructions to Bidders (Section IB-24) – page BDP-10

V. **Risk Management (April Hansen)**
   a. Insurance coverage requirements for this project (SC-17) – page BDP-47 through BDP-49.
   b. Standard 3 coverages required (Commercial General Liability, Business Automobile and Workers Compensation)
   c. The Business Automobile coverage will need to include hazardous material transport language and additional coverages for Builder’s Risk or Installation Floater and Contractors Pollution Liability must be provided. Five (5) total coverages will be required.
   d. Insurance requirements are non-negotiable.
VI. Prequalification (Jennifer Clark)
   a. Each bidder must be prequalified in category 1E(2) Sewer Rehabilitation at or above the $1,500,000.00 monetary level.
   b. Each bidder must have submitted a prequalification application a minimum of ten (10) calendar days prior to the bid opening date. Applications must be submitted by email to doti.prequal@denvergov.org. 
   c. To view the Rules and Regulations and to obtain a prequalification application, please visit www.denvergov.org/prequalification.

VII. Contract Administration (Katie Ragland)
   a. Bid Package is available on QuestCDN for $15.00 (eBid #7459065). Click here to view QuestCDN VBid Bidder Instructions
   b. Firms and stakeholders can view the plan holders on QuestCDN by visiting the project page and selecting “View Plan Holders” in the upper left-hand corner. For those interested in being listed on a pre-bid meeting attendance sheet, please email me your name, number, email address and whether you are a prime or sub for this project at doti.procurement@denvergov.org by the end of the day and I will put an attendance sheet together to be posted on www.work4denver.com and sent out via QuestCDN.
   c. Verify and use legal name, per Colorado Secretary of State.
   d. Confirm registration with the System for Award Management (SAM).
   e. Addenda and/or notices will be sent by email notification via QuestCDN and will be posted to www.work4denver.com. Addenda will be published 5 business days prior to bid opening.
   g. When completing the Bid Worksheet in QuestCDN, do not round prices.
   h. Bid Form Submittal Package should be in order when submitted via Quest.
   i. Textura is required; Contract Administration will complete the initial set-up in Textura.
   j. Diversity and Inclusiveness in City Solicitations Information Request Form must be completed, signed and returned with bid – BF-16.
   k. Important Dates:
      1. Question Deadline – January 19, 2021 no later than 3:00 p.m.. Must send to doti.procurement@denvergov.org.
      2. Bids Due – February 11, 2021 by 11:00 a.m.. The call-in number and conference ID will be posted to the project page on www.work4denver.com.
   l. Bids for this project will ONLY be received and accepted via the online electronic bid service through www.QuestCDN.com. You may also contact info@questcdn.com or 952-233-1632 for any questions related to the virtual bidding process.
   m. REMINDER: All communication must be sent to doti.procurement@denvergov.org.

VIII. Right-of-way Construction Engineering (Matt and Joe)
   Discussion of Revocable Street Occupancy Permits, Uniformed Traffic Control and other potential conflicts.

IX. DDPHE Discussion (Andrew Ross)
   Following the DDPHE Standard MMP in the Bid Documents.

X. Project Overview (Jim Cokeley)
   This is a Sanitary Sewer Project regarding deteriorated gravity drained sewer pipes, designed for use of Wastewater Management Division approved, Cured-In-Place-Plastic Pipe or Formed-In-Place Pipeliner Methods of Construction, which are methods of sewer pipe rehabilitation that are cost effective and
consistently allow significantly shorter construction time in comparison to open trench method of construction. Since minimal excavation is required, utilities and traffic conflicts are minimized, thereby citizen discomfort and complains are reduced to minimum. This Lining Project is located in the Lincoln Park Neighborhood north of 12th Avenue with an Add Alt between 10th and 12th Avenues.

When inputting Unit Cost for the bid form, compare to SOQ or Bid Form PDF for item-specific notes.

Notes from Solid Waste – Coordinate with Courtney Cotton and/or Gorton Mellick

Any contractors or subcontractors that haul waste from within the City and County of Denver must be licensed to haul waste. This license ensures a fair operating environment for solid waste haulers, guarantees minimum safety requirements are met by haulers, and helps the City attain solid waste disposal and recycling/compost data for the commercial sector. Due to this year’s new online application intake, 2021 haulers will begin to apply February 1. To obtain a license, please go to the hauler license page on the city’s website.

Required application information:
1. Company name and contact information
2. Proof of insurance - must meet the required minimum liability/auto coverage
3. Vehicle descriptions
4. Types of services provided by hauler
5. Total annual quantities of waste hauled to landfill, recycling facility, and/or compost facility for previous year
6. Application fee of $25 plus a company fee based on the number of vehicles

All of this can be referred to on the hauler license page on Denver’s website: https://www.denvergov.org/Government/Departments/Recycle-Compost-Trash/Resources/Hauler-Licensing.

XI. Q & A - please send any additional questions or those needing a more thorough answer to doti.procurement@denvergov.org so they may be answered in a subsequent addendum.