PRE-BID MEETING AGENDA
PROJECT NAME: MILL LEVY 11

MEETING DATE: March 11, 2021
CITY PROJECT NO.: 202157934
MEETING TIME: 10:00 a.m.
MEETING LOCATION: Teleconference – Phone: (720) 388-6219 / Conference ID: 483-985-014# / Join Microsoft Teams Meeting
PROJECT LOCATION: District 1

General information about teleconference: *6 will mute/unmute phone if using the call-in number. Anyone that is not speaking is asked to mute their phone during the meeting to prevent background noise.

I. Introductions
   a. Contract Administrator – Katie Ragland
   b. DOTI Project Manager – Chris Krook
   c. DSBO Representative – Alexis Nightengale
   d. Auditor’s Office/Prevailing Wage – Daniel Foster
   e. Treasury – Brendon Russell

II. DSBO (Alexis Nightengale)
   a. Participation – 16% MWBE
   b. 1A – List of Proposed Subcontractors, Subconsultants, and/or Suppliers – page BF-9
   c. Commitment to SBE Participation – page BF-13
   d. Letter(s) of Intent – page BF-14
   e. Instructions to Bidders (Section IB-26) – page BDP-11 through BDP-13

III. Auditor’s Office (Daniel Foster)
   a. Prevailing Wage Rates – Highway Construction Projects
   b. Last Section of the Bid Documents Package
   c. https://denverauditor.org/denverlabor/prevailingwage/

IV. Treasury (Brendon Russell)
   a. Instructions to Bidders (Section IB-24) – page BDP-10

V. Risk Management (April Hansen)
   a. Insurance coverage requirements for this project (SC-17) – page BDP-47 through BDP-49.
   b. Standard 3 coverages required (Commercial General Liability, Business Automobile and Workers Compensation).
   c. Insurance requirements are non-negotiable.

VI. Prequalification (Jennifer Clark)
   a. Each bidder must be prequalified in category 1D(1) Traffic Signals, Lighting and ITS at or above the $3,000,000.00 monetary level.
   b. Each bidder must have submitted a prequalification application a minimum of ten (10) calendar days prior to the bid opening date. Applications must be submitted by email to doti.prequal@denvergov.org.
   c. To view the Rules and Regulations and to obtain a prequalification application, please visit www.denvergov.org/prequalification.
VII. Contract Administration (Katie Ragland)

a. Bid Package is available on QuestCDN for $15.00 (eBid #7607045).
   a. QuestCDN VBid Bidder Instructions
   b. QuestCDN Training Video

b. Firms and stakeholders can view the plan holders on QuestCDN by visiting the project page and selecting “View Plan Holders” in the upper left-hand corner. For those interested in being listed on a pre-bid meeting attendance sheet, please email me your name, number, email address and whether you are a prime or sub for this project at doti.procurement@denvergov.org by the end of the day and I will put an attendance sheet together to be posted on www.work4denver.com and sent out via QuestCDN.

c. Verify and use legal name, per Colorado Secretary of State.

d. Confirm registration with the System for Award Management (SAM).

e. Addenda and/or notices will be sent by email notification via QuestCDN at least 5 business days prior to bid opening.


g. When completing the Bid Worksheet in QuestCDN, do not round prices.

h. Bid Form Submittal Package must include BF-1 through BF-19 and should be in order when submitted via QuestCDN.

i. Textura is required; Contract Administration will complete the initial set-up in Textura.

j. Diversity and Inclusiveness in City Solicitations Information Request Form must be completed, signed and returned with bid – BF-16 through BF-19.

k. Important Dates:
   1. Question Deadline – March 23, 2021 no later than 10:00 a.m.. Must send to doti.procurement@denvergov.org.
   2. Bids Due – April 8, 2021 by 10:00 a.m.. The call-in number and conference ID will be posted to the project page on www.work4denver.com.

l. Bids for this project will ONLY be received and accepted via the online electronic bid service through www.QuestCDN.com. You may also contact info@questcdn.com or 952-233-1632 for any questions related to the virtual bidding process.

m. REMINDER: All communication must be sent to doti.procurement@denvergov.org.

VIII. Project Overview (Chris Krook)

This is the Mill Levy Package 11 Project. The overall objective of this project is the reconstruction of five (5) traffic signals within the City and County of Denver. The locations of these traffic signals are at the following intersections: 1. W 29th Ave & Tennyson Street, 2. W 29th Ave & Lowell Street, 3. W 29th Ave & Zuni Street, 4. W 29th Ave & Bryant Street/Firth Street, 5. W 26th Ave & Lowell Street. In addition to the traffic signal improvements, there will be improvements made to curb ramps, sidewalk, curb and gutters, curb returns, and storm sewer inlets and manholes adjustments at each intersection for enhanced pedestrian access as necessary. Ramp improvements will be constructed to current CCD standards and specifications. In addition, there may be additional damaged sidewalks, curb and gutter and curb returns adjacent to the ramps that will need to be upgraded.

IX. Q & A - please send any additional questions or those needing a more thorough answer to doti.procurement@denvergov.org so they may be answered in a subsequent addendum.