PRE-BID MEETING AGENDA
PROJECT NAME: 2021 CITYWIDE ADA RAMP AND CONCRETE REPAIR 3

MEETING DATE: June 15, 2021
CITY PROJECT NO.: 202158939
MEETING TIME: 1:00 p.m.
MEETING LOCATION: Teleconference – Phone: (720) 388-6219, Conference ID: 483-985-014# or Join Microsoft Teams Meeting
PROJECT LOCATION: Citywide

General information about teleconference: *6 will mute/unmute phone if using the call-in number. Anyone that is not speaking is asked to mute their phone during the meeting to prevent background noise.

I. Introductions
   a. Contract Administrator – Katie Ragland
   b. DOTI Project Manager – Tyler Mead
   c. DSBO Representative – Alexis Nightengale
   d. Auditor’s Office/Prevailing Wage – Matthew Borquez
   e. Treasury – Bamlaku Feeda

II. DSBO (Alexis Nightengale)
   a. Participation – 22% MWBE
   b. Instructions to Bidders (Section IB-26) – page BDP-10 through BDP-12
   c. Forms to be returned with bid:
      • 1A – List of Proposed Subcontractors, Subconsultants, and/or Suppliers – page BF-9
      • Commitment to MWBE Participation – page BF-13
      • Letter(s) of Intent – page BF-14

III. Auditor’s Office (Matthew Borquez)
   a. Prevailing Wage Rates – Highway Construction Projects
   b. Last Section of the Bid Documents Package

IV. Treasury (Bamlaku Feeda)
   a. Instructions to Bidders (Section IB-24) – page BDP-9 through BDP-10
   b. General Tax Information Booklet

V. Risk Management (April Hansen)
   a. Insurance coverage requirements for this project (SC-17) – page BDP-47 through BDP-48
   b. Standard 3 coverages required (Commercial General Liability, Business Automobile and Workers Compensation).
   c. Insurance requirements are non-negotiable.

VI. Prequalification (Jennifer Clark)
   a. Each bidder must be prequalified in category 1F(3) Concrete Sidewalk, Curb, Gutter and ADA Ramps at or above the $6,000,000.00 monetary level.
   b. Each bidder must have submitted a prequalification application a minimum of ten (10) calendar days prior to the bid opening date. Applications must be submitted by email to doti.prequal@denvergov.org.
   c. To view the Rules and Regulations and to obtain a prequalification application, please visit www.denvergov.org/prequalification.
VII. Contract Administration (Katie Ragland)
   a. Bid Package is available on QuestCDN for $15.00 (eBid #7860440).
      - QuestCDN VBid Bidder Instructions
      - QuestCDN Training Video
   b. Firms and stakeholders can view the plan holders on QuestCDN by visiting the project page and selecting “View Plan Holders” in the upper left-hand corner. For those interested in being listed on a pre-bid meeting attendance sheet, please email me your name, number, email address and whether you are a prime or sub for this project at doti.procurement@denvergov.org by the end of the day and I will put an attendance sheet together to be posted on www.work4denver.com and sent out via QuestCDN.
   c. Verify and use legal name, per Colorado Secretary of State.
   d. Confirm registration with the System for Award Management (SAM).
   e. Addenda and/or notices will be sent by email notification via QuestCDN at least 5 business days prior to bid opening.
   g. When completing the Bid Worksheet in QuestCDN, do not round prices.
   h. Bid Form Submittal Package must include BF-1 through BF-19 and should be in order when submitted via QuestCDN.
   i. Textura is required; Contract Administration will complete the initial set-up in Textura.
   j. Diversity and Inclusiveness in City Solicitations Information Request Form must be completed, signed and returned with bid – BF-16 through BF-19.
   k. Important Dates:
      - Question Deadline – June 24, 2021 no later than 3:00 p.m. Must send to doti.procurement@denvergov.org.
      - Bids Due – July 15, 2021 by 11:00 a.m. The call-in number and conference ID will be posted to the project page on www.work4denver.com.
   l. Bids for this project will ONLY be received and accepted via the online electronic bid service through www.QuestCDN.com.
   m. REMINDER: All communication must be sent to doti.procurement@denvergov.org.

VIII. Project Overview (Tyler Mead)
2021 Citywide ADA construction alongside repairs to the concrete curb, gutters, sidewalks, valley pans, concrete street panels and alley pavement.

IX. Q & A - please send any additional questions or those needing a more thorough answer to doti.procurement@denvergov.org so they may be answered in a subsequent addendum.