PRE-BID MEETING AGENDA
PROJECT NAME: SOUTH PLATTE GREENWAY ACCESS SIDEWALK IMPROVEMENTS

MEETING DATE: June 29, 2021
CITY PROJECT NO.: 202159066
MEETING TIME: 10:00 a.m.
MEETING LOCATION: Teleconference – Phone: (720) 388-6219, Conference ID: 483-985-014# or Join Microsoft Teams Meeting
PROJECT LOCATION: District 7

General information about teleconference: *6 will mute/unmute phone if using the call-in number. Anyone that is not speaking is asked to mute their phone during the meeting to prevent background noise.

I. Introductions
   a. Contract Administrator – Katie Ragland
   b. DOTI Project Manager – Brian McLaren
   c. CDOT Representative – Erica Cunningham
   d. Auditor’s Office/Prevailing Wage – Susan Keller on behalf of Matthew Borquez
   e. Treasury – Jeff Bryant

II. CDOT (Erica Cunningham)
   a. Participation – 15% DBE
   b. Defined Pool DBE Requirements (IB-26) – page BDP-10 through BDP-11
   c. Forms due at Bid Opening:
      • Form 1413: Bidder’s List – BF-13
      • Form 1414: Anticipated DBE Participation Plan – BF-14
      • Form 606: Anti-Collusion Affidavit – BF-20
   d. Forms due within 5 days after Bid Opening to be emailed to DOTI.Procurement@denvergov.org:
      • Form 1415: Commitment Confirmation – BF-15
      • Form 1416: Good Faith Effort Report (if applicable) – BF-17
      • Form 605: Contractors Performance Capability Statement – BF-19
      • Form 621: Assignment of Anti-Trust Claims – BF-20

III. Auditor’s Office (Susan Keller)
   a. Prevailing Wage Rates – Davis-Bacon Colorado Highway Construction
   b. Last Section of the Bid Documents Package

IV. Treasury (Jeff Bryant)
   a. Instructions to Bidders (Section IB-24) – page BDP-9 through BDP-10
   b. General Tax Information Booklet

V. Risk Management (April Hansen)
   a. Insurance coverage requirements for this project (SC-21) – page BDP-43 through BDP-44
   c. Insurance requirements are non-negotiable.
VI. Prequalification (Jennifer Clark)
   a. Each bidder must be prequalified in category 1A. Heavy Civil at or above the $3,000,000.00 monetary level.
   b. Each bidder must have submitted a prequalification application a minimum of ten (10) calendar days prior to the bid opening date. Applications must be submitted by email to doti.prequal@denvergov.org.
   c. To view the Rules and Regulations and to obtain a prequalification application, please visit www.denvergov.org/prequalification.

VII. Contract Administration (Katie Ragland)
   a. Bid Package is available on QuestCDN for $15.00 (eBid #7885830).
      • Click here to view QuestCDN VBid Bidder Instructions
      • Click here for QuestCDN Training Video
   b. Firms and stakeholders can view the plan holders on QuestCDN by visiting the project page and selecting “View Plan Holders” in the upper left-hand corner. For those interested in being listed on a pre-bid meeting attendance sheet, please email me your name, number, email address and whether you are a prime or sub for this project at DOTI.Procurement@denvergov.org by the end of the day and I will put an attendance sheet together to be posted on www.work4denver.com and sent out via QuestCDN.
   c. Verify and use legal name, per Colorado Secretary of State.
   d. Confirm registration with the System for Award Management (SAM).
   e. Addenda and/or notices will be sent by email notification via QuestCDN at least 5 business days prior to bid due date.
   g. When completing the Bid Worksheet in QuestCDN, do not round prices.
   h. Bid Form Submittal Package should be in order when submitted via QuestCDN.
   i. Textura required; Contract Administration will complete the initial set-up in Textura.
   j. Diversity and Inclusiveness in City Solicitations Information Request Form must be completed, signed and returned with bid – BF-9 through BF-12.
   k. Important Dates:
      • Question Deadline – July 7, 2021 no later than 3:00 p.m. Must send questions to DOTI.Procurement@denvergov.org.
      • Bids Due – July 29, 2021 by 11:00 a.m. The call-in number and conference ID will be posted to the project page on www.work4denver.com.
   l. Bid for this project will ONLY be received and accepted via the online electronic bid service through www.QuestCDN.com.
   m. REMINDER: All communication must be sent to DOTI.Procurement@denvergov.org.

VIII. Project Overview (Brian McLaren)
Construction of a multi-use pathway along the west side of S. Santa Fe Drive between Jewell Ave. & Florida Ave.

IX. Q & A - please send any additional questions or those needing a more thorough answer to DOTI.Procurement@denvergov.org so they may be answered in a subsequent addendum.