PRE-BID MEETING AGENDA
PROJECT NAME: NEW TRAFFIC SIGNALS (NTS)-1 AND MILL LEVY 12 – TRAFFIC SIGNALS CONSTRUCTION

MEETING DATE: September 9, 2021
CITY PROJECT NO.: 202160104
MEETING TIME: 10:00 a.m.
MEETING LOCATION: Teleconference – Phone: (720) 388-6219 / Conference ID: 483-985-014# or Click here to join the meeting
PROJECT LOCATION: District 1, 5 & 10

General information about teleconference: *6 will mute/unmute phone if using the call-in number. Anyone that is not speaking is asked to mute their phone during the meeting to prevent background noise.

I. Introductions
   a. Contract Administrator – Regina Diaz
   b. DOTI Project Manager – Alex Kouprievitch
   c. DSBO Representative – Erin Croke
   d. Auditor’s Office/Prevailing Wage – Daniel Foster

II. DSBO (Erin Croke)
   a. Participation – 18% MWBE
   b. Instructions to Bidders (Section IB-26) – page BDP-10 through BDP-12
   c. Required Forms to be returned with bid:
      • 1A – List of Proposed Subcontractors, Subconsultants, and/or Suppliers – page BF-9
      • Commitment to MWBE Participation – page BF-13
      • Letter(s) of Intent – page BF-14

III. Auditor’s Office (Daniel Foster)
    a. Prevailing Wage Rates – Highway Construction Projects
    b. Last Section of the Bid Documents Package
    c. Prevailing Wage Information

IV. Treasury (not in attendance)
    a. Instructions to Bidders (Section IB-24 – page BDP-9 through BDP-10
    b. General Tax Information Booklet

V. Risk Management (April Hansen)
   a. Insurance coverage requirements for this project (SC-17) – page BDP-47 through BDP-49.
   b. Insurance Requirements (Commercial General Liability, Business Automobile and Workers’ Compensation, Builder’s Risk or Installation Floater and Contractor’s Pollution Liability)
   c. Insurance requirements are non-negotiable.

VI. Prequalification (Jennifer Clark)
   a. Each bidder must be prequalified in category 1D(1) Traffic Signals, Lighting and ITS at or above the $3,000,000.00 monetary level.
   b. Each bidder must have submitted a prequalification application a minimum of ten (10) calendar days prior to the bid opening date. Applications must be submitted by email to doti.prequal@denvergov.org.
   c. To view the Rules and Regulations and to obtain a prequalification application, please visit www.denvergov.org/prequalification.
VII. Contract Administration (Regina Diaz)
   a. Bid Package is available on QuestCDN for $15.00 (eBid #8001820).
      - Click here to view QuestCDN VBid Bidder Instructions
   b. Firms and stakeholders can view the plan holders on QuestCDN by visiting the project page and selecting “View Plan Holders” in the upper left-hand corner. For those interested in being listed on a pre-bid meeting attendance sheet, please email me your name, number, email address and whether you are a prime or sub for this project at doti.procurement@denvergov.org by the end of the day and I will put an attendance sheet together to be posted on www.work4denver.com and sent out via QuestCDN.
   c. Verify and use legal name, per Colorado Secretary of State.
   d. Confirm registration with the System for Award Management (SAM).
   e. Diversity and Inclusiveness in City Solicitations Information Request Form must be completed, signed and returned with bid – BF-16.
   f. Important Dates:
      1. Question Deadline – September 21, 2021 no later than 10:00 a.m. Must send to doti.procurement@denvergov.org.
      2. Bids Due – October 14, 2021 by 11:00 a.m. The call-in number and conference ID will be posted to the project page on www.work4denver.com.
   l. Bids for this project will ONLY be received and accepted via the online electronic bid service through www.QuestCDN.com.
   m. REMINDER: All communication must be sent to doti.procurement@denvergov.org.

VIII. Public Health Orders
   a. Frequently Asked Questions

IX. Project Overview (Alex Kouprievitch)
   This is the 2019-2021 Traffic Signal Upgrade – Mill Levy 12 & NTS-1 Project. The overall objective of this project is the reconstruction five (5) traffic signals and install new ones (2) within the City and County of Denver - total seven (7) traffic signals. The locations of these traffic signals are at the following intersections: 1. Zuni Street at 32nd Avenue 2. Zuni Street at 35th Avenue 3. Zuni Street at 44th Avenue 4. Zuni Street at 46th Avenue 5. Zuni Street at 48th Avenue 6. 11th Ave Josephine(new) 7. Alameda at Newport(new). In addition to the traffic signal upgrades, there will be improvements made to curb ramps, sidewalk, curb and gutters, curb returns, and damaged sidewalks, and curb and gutter at each intersection for enhanced pedestrian access. Ramp improvements will be constructed to current CCD standards and specifications. In addition, there are existing storm sewer inlets and manholes at the intersections require relocation or resetting. A new storm inlet will also be installed at the intersection of 32nd Avenue & Zuni Street.

X. Q & A - please send any additional questions or those needing a more thorough answer to doti.procurement@denvergov.org so they may be answered in a subsequent addendum.