PRE-BID MEETING AGENDA

PROJECT NAME: MARION STREET SYSTEM, PHASE 2

MEETING DATE: September 9, 2021
CITY PROJECT NO.: 202160132
MEETING TIME: 11:00 a.m.
MEETING TELECONFERENCE: (720) 388-6219 / Conference ID: 483 985 014# OR Microsoft Teams Link
PROJECT LOCATION: District 9

General information about teleconference: *6 will mute/unmute phone if using the call-in number. Anyone that is not speaking is asked to mute their phone during the meeting to prevent background noise.

I. Introductions
   a. Contract Administrator – Jennifer Clark
   b. DOTI Project Manager – Kelly Crum
   c. DSBO Representative – Erin Croke
   d. Auditor’s Office/Prevailing Wage – Matthew Borquez
   e. Treasury – Not in attendance

II. DSBO (Erin Croke)
   a. Participation – 17% MWBE
   b. Forms required: 1A – List of Proposed Subcontractors, Subconsultants, and/or Supplier; Commitment to MWBE Participation; Letter(s) of Intent
   c. Instructions to Bidders (Section IB-26)

III. Auditor’s Office (Matthew Borquez)
   a. Prevailing Wage Rates – HIGHWAY CONSTRUCTION PROJECTS (Date: January 4, 2021) and HEAVY CONSTRUCTION PROJECTS (Date: July 26, 2021)
   b. Last Section of the Bid Documents Package
   c. Prevailing Wage Site

IV. Treasury (not in attendance)
   a. Instructions to Bidders (Section IB-24) – page BDP-9
   b. Tax Information Booklet

V. Risk Management (April Hansen)
   a. Insurance coverage requirements for this project (Section SC-17 of the BDP)
   b. Standard 3 coverages required plus additional (Workers’ Compensation, Commercial General Liability, Business Automobile and Contractor’s Pollution Liability)
   c. Insurance requirements are non-negotiable.

VI. Prequalification (Jennifer Clark)
   a. Each bidder must be prequalified in category 1E(4) Piped Sewer at or above the $6,000,000.00 monetary level.
   b. Each bidder must have submitted a prequalification application a minimum of ten (10) calendar days prior to the bid opening date. Applications must be submitted by email to doti.prequal@denvergov.org.
c. To view the Rules and Regulations and to obtain a prequalification application, please visit www.denvergov.org/prequalification.

VII. Contract Administration (Jennifer Clark)
   a. Bid Package is available on QuestCDN for $15.00 (eBid #8018253). Click here to view QuestCDN VBid Bidder Instructions
   b. Firms and stakeholders can view the plan holders on QuestCDN by visiting the project page and selecting “View Plan Holders” on the left. For those interested in being listed on a pre-bid meeting attendance sheet, please email me your name, number, email address and whether you are a prime or sub for this project at doti.procurement@denvergov.org by the end of the day and I will put an attendance sheet together to be posted on www.work4denver.com and sent out via QuestCDN.
   c. Verify and use legal name, per Colorado Secretary of State.
   d. Confirm registration with the System for Award Management (SAM).
   e. Addenda and/or notices will be sent by email notification via QuestCDN at least 5 business days prior to bid due date.
   g. When completing the Bid Worksheet in QuestCDN, do not round prices.
   h. Bid Form Submittal Package should be in order when submitted via Quest.
   i. Textura is required; Contract Administration will complete the initial set-up in Textura.
   j. Diversity and Inclusiveness in City Solicitations Information Request Form must be completed, signed and returned with bid – Page BF-16.
   k. Important Dates:
      1. Question Deadline – September 21, 2021 no later than 10:00 a.m. Must send to doti.procurement@denvergov.org.
      2. Bids Due – October 14, 2021 by 10:00 a.m. The call-in number and conference ID will be posted to the project page on www.work4denver.com.
   l. Bids for this project will ONLY be received and accepted via the online electronic bid service through www.QuestCDN.com.
   m. REMINDER: All communication must be sent to doti.procurement@denvergov.org.

VIII. Project Overview (Kelly Crum)
This project is to extend a storm drain system from Phase 1 (between MLK Blvd. and E. 27th Avenue) across two city blocks and is to end at E. 25th Avenue. The majority of the work consists of open cut construction of a 8'x8' box, a 96” RCP, lateral pipes, inlets, manholes, and drainage structures. Other areas of work include waterline relocation and surface restoration (paving) in areas where construction impacts the existing infrastructure.
   a. Construction Engineering - ROW Permitting
   b. DDPHE
      1. MMP
      2. RACS Training
   c. Solid Waste – Hauler Licensing

IX. Q & A - please send any additional questions or those needing a more thorough answer to doti.procurement@denvergov.org so they may be answered in a subsequent addendum.