

**PRE-BID MEETING AGENDA**  
**PROJECT NAME: HERON POND-CARPIO SANGUINETTE PARK PHASE 1B,  
SCHEDULE A AND SCHEDULE B**

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MEETING DATE: October 12, 2021

CITY PROJECT NO.: 202160371/202160372

MEETING TIME: 10:00 a.m.

MEETING LOCATION: Teleconference – Phone: (720) 388-6219, Conference ID: 483-985-014# or [Join Microsoft Teams Meeting](#)

PROJECT LOCATION: District 9

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General information about teleconference: \*6 will mute/unmute phone if using the call-in number. Anyone that is not speaking is asked to mute their phone during the meeting to prevent background noise.

**I. Introductions**

- a. Contract Administrator – Katie Ragland
- b. DOTI Project Manager – Jim Cokeley
- c. DSBO Representative – Erin Croke
- d. Auditor’s Office/Prevailing Wage – Natalie Fraunfelter

**II. DSBO (Erin Croke)**

- a. Participation:
  - Construction contract, 202160371: 13% MWBE
  - Landscape contract, 202160372: 14% MWBE
- b. Instructions to Bidders (Section IB-26) – page BDP-10 through BDP-12
- c. Forms to be returned with bid, Schedule A (202160371):
  - 1A – List of Proposed Subcontractors, Subconsultants, and/or Suppliers – page BF-9
  - Commitment to MWBE Participation – page BF-13
  - Letter(s) of Intent – page BF-14
- d. Forms to be returned with bid, Schedule B (202160372):
  - 1A – List of Proposed Subcontractors, Subconsultants, and/or Suppliers – page BF-8
  - Commitment to MWBE Participation – page BF-12
  - Letter(s) of Intent – page BF-13

**III. Auditor’s Office (Natalie Fraunfelter/Veronica Totten)**

- a. Prevailing Wage Rates:
  - Schedule A (202160371): **Heavy Construction Projects (July 23, 2021) and Highway Construction Projects (January 1, 2021)**
  - Schedule B (202160372): **Heavy Construction Projects (July 23, 2021)**
- b. Last Section of the Bid Documents Package

**IV. Treasury**

- a. Instructions to Bidders (Section IB-24) – page BDP-9 through BDP-10
- b. Additional tax information has been provided at the end of this agenda
- c. [General Tax Information Booklet](#)

**V. Risk Management (April Hansen)**

- a. Insurance coverage requirements for this project (SC-17)

City and County of Denver Department of Transportation & Infrastructure  
Office of the Executive Director  
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Phone: 720-865-8630



- b. Construction contract, 202160371 – page BDP-47 through BDP-49:
  - Standard 3 coverages required (*Commercial General Liability, Business Automobile and Workers Compensation*). The *Business Automobile* coverage will need to include hazardous material transport language. In addition, coverages for *Professional Liability, Contractors Pollution Liability and Builder’s Risk/Installation Floater* must also be provided.
- c. Landscape contract, 202160372 – page BDP-47 through BDP-48:
  - Standard 3 coverages required (*Commercial General Liability, Business Automobile and Workers Compensation*) plus *Professional Liability*.
- d. Insurance requirements are non-negotiable.

**VI. Prequalification (Jennifer Clark)**

- a. Due to the unique nature of this project, special category **OPEN SPACE INFRASTRUCTURE** has been established. Contractors applying for this special category must provide details for 2-3 projects completed in the past 10 years that demonstrate extensive experience in:
  - Open waterway work at a \$4-6M range
  - Excavation and pipe installation at a \$2-3M range; and
  - Landscape establishment at a \$2-3M range.
- b. For Schedule A (202160371), each bidder must be prequalified in special category **OPEN SPACE INFRASTRUCTURE at or above the \$18,000,000.00 monetary level**.
- c. For Schedule B, prequalification is not required for this companion contract. However, each bidder must be prequalified in special category **OPEN SPACE INFRASTRUCTURE at or above the \$18,000,000.00 monetary level**, as required for the accompanying contract for Schedule A.
- d. Each bidder must have submitted a Project Specific Permission Application a minimum of ten (10) calendar days prior to the response due date. Applications must be submitted via email to [DOTI.Prequal@denvergov.org](mailto:DOTI.Prequal@denvergov.org).
- e. To view the Rules and Regulations and to obtain the application, please visit our website at [www.denvergov.org/prequalification](http://www.denvergov.org/prequalification).

**VII. Contract Administration (Katie Ragland)**

- a. Bid Package is available on QuestCDN for \$15.00 (**eBid #8033394**).
  - [QuestCDN Plan Download Instructions](#)
  - [QuestCDN VBid Bidder Instructions](#)
- b. Firms and stakeholders can view the plan holders on QuestCDN by visiting the project page and selecting “View Plan Holders”. For those interested in being listed on a pre-bid meeting attendance sheet, please email me your name, number, email address and whether you are a prime or sub for this project at [DOTI.Procurement@denvergov.org](mailto:DOTI.Procurement@denvergov.org) by the end of the day and I will put an attendance sheet together to be posted on [www.work4denver.com](http://www.work4denver.com) and sent out via QuestCDN.
- c. Verify and use legal name, per [Colorado Secretary of State](#).
- d. Confirm registration with the [System for Award Management \(SAM\)](#).
- e. Addenda and/or notices will be sent by email notification via QuestCDN at least 5 business days prior to bid due date.
- f. Recommend use of Bid Form Checklist – page BF-2.
- g. When completing the Bid Worksheet in QuestCDN, do not round prices.
- h. Bid Form Submittal Package should be in order when submitted via Quest.
- i. Textura is required; Contract Administration will complete the initial set-up in Textura.
- j. **Diversity and Inclusiveness in City Solicitations Information Request Form** must be completed, signed and returned with bid – Schedule A (202160371): BF-16 through BF-19; Schedule B (202160372): BF-15 through BF-18.



**k. Important Dates:**

- **1<sup>st</sup> Question Deadline – October 19, 2021 no later than 10:00 a.m.** Must send to [DOTI.Procurement@denvergov.org](mailto:DOTI.Procurement@denvergov.org).
  - **2<sup>nd</sup> Question Deadline – October 28, 2021 no later than 10:00 a.m.** Must send to [DOTI.Procurement@denvergov.org](mailto:DOTI.Procurement@denvergov.org).
  - **Bids Due – November 16, 2021 by 11:00 a.m. The call-in number and conference ID will be posted to the project page on [www.work4denver.com](http://www.work4denver.com).**
- l. Bids for this project will ONLY be received and accepted via the online electronic bid service through [www.QuestCDN.com](http://www.QuestCDN.com).
- m. REMINDER: All communication must be sent to [DOTI.Procurement@denvergov.org](mailto:DOTI.Procurement@denvergov.org).

**VIII. Denver Department of Public Health (Andy Whitty)**

- a. Soil Reuse
- b. Bevill Exemption
- c. Rendering Waste
- d. Asarco

**IX. Solid Waste Hauling (Mellik Gorton)**

- a. Any solid waste hauler that works within the City & County of Denver must have a hauler license. More information can be found at our website: <https://www.denvergov.org/Government/Departments/Recycle-Compost-Trash/Resources/Waste-Hauler-Licensing>.
- b. Questions can be sent to [Mellik.Gorton@denvergov.org](mailto:Mellik.Gorton@denvergov.org).

**X. ROW Construction Engineering Team (Joe Saejiw)**

**XI. Metro Water Recovery (Mark Hofmeister)**

**XII. Project Overview (Jim Cokeley)**

Schedule A (202160371): Civil construction of a new regional water quality facility and future neighborhood park on the 52<sup>nd</sup> and Emerson property. Infrastructure includes pond grading with outlet structures, two forebays, a trash vault, as well as storm, water, and sanitary improvements. Regional and site trails, Emerson Street, part of 52<sup>nd</sup> Avenue, and two parking lots will also be paved.

Schedule B (202160372): 3-year maintenance within the site.

Heron Pond Phase 1A: South Platte River Levee and Trail work adjacent to work area, as well as overlapping work area associated with 51<sup>st</sup> Avenue roadway and bridge work. Work to be performed through Summer 2022 and will require coordination of paving, water, and electrical work.

Xcel 51<sup>st</sup> and 52<sup>nd</sup> Avenue relocations: This work shown in the plans is to be coordinated with Xcel and performed concurrently with Phase 1B, Schedule A.

Emerson Street: Coordinate road closure and access with adjacent businesses.

Metro Water Recovery (formerly Metro Wastewater Reclamation District): Coordinate bypass, improvements, and access to manholes. 30” main along Emerson is not in good shape, so care should be taken crossing it with heavy equipment.



# DENVER

THE MILE HIGH CITY

Colorado Department of Public Health and Environment – The Dewatering Permit will be transferred to contractor at or around NTP. Refer to Section 5.4 of the MMP for information regarding pumping groundwater to the surface, which requires treatment prior to discharging to surface waters or storm sewer or work “in-stream” under the General Permit. The Metro District Option under Section 5.5 will not be implemented for this project.

Heller Overlook: There is grant funding associated with the Overlook in the northwest portion of the property. This work needs to be prioritized to perform this work by June 2022.

Safety: The site is “Open” Space, but there are areas away from public view. It is highly recommended not to visit the site alone. DPR Rangers can be contacted to remove urban campers. Call 9-1-1 for emergencies.

- XIII.** Q & A - please send any additional questions or those needing a more thorough answer to [DOTI.Procurement@denvergov.org](mailto:DOTI.Procurement@denvergov.org) so they may be answered in a subsequent addendum.