PRE-BID MEETING AGENDA
PROJECT NAME: W 29TH AVE & SPEER BLVD SANITARY IMPROVEMENTS

MEETING DATE: August 2, 2022
CITY PROJECT NO.: 202261962
MEETING TIME: 2:00 p.m.
MEETING LOCATION: Teleconference – Phone: (720) 388-6219, Conference ID: 925-299-745# or Join Microsoft Teams Meeting
PROJECT LOCATION: Council District 1 & 7

General information about teleconference: *6 will mute/unmute phone if using the call-in number. Anyone that is not speaking is asked to mute their phone during the meeting to prevent background noise.

I. Introductions
   a. Contract Administrator – Katie Ragland
   b. DOTI Project Manager – Samuel Pavone
   c. DOTI Construction Project Manager – Rachel Grafman
   d. DSBO Representative – Erin Croke
   e. Auditor’s Office/Prevailing Wage – John Digiorgio
   f. Prequalification – Krystal Guerra

II. DSBO (Erin Croke)
   a. Participation – 12% MWBE
   b. Instructions to Bidders (Section IB-26): page BDP-10 – BDP-12
   c. Forms to be returned with bid:
      • 1A – List of Proposed Subcontractors, Subconsultants, and/or Suppliers – page BF-9
      • Commitment to MWBE Participation – page BF-13
      • Letter(s) of Intent – page BF-14

III. Auditor’s Office (John Digiorgio)
   a. Prevailing Wage Rates – Highway Construction Projects (February 25, 2022) and Heavy Construction Projects (February 25, 2022)
   b. Last Section of the Bid Documents Package

IV. Treasury
   a. Instructions to Bidders (Section IB-24): page BDP-9 – BDP-10
   b. General Tax Information Booklet

V. Risk Management (April Hansen)
   a. Insurance coverage requirements for this project (SC-17): page BDP-47 through BDP-49.
   b. Standard 3 coverages required (Commercial General Liability, Business Automobile and Workers Compensation). In addition, coverages for Builders’ Risk/Installation Floater, Contractor’s Pollution Liability, and Professional Liability (Errors & Omissions) must also be provided.
   c. Insurance requirements are non-negotiable.

VI. Prequalification (Krystal Guerra)
   a. Each bidder must be prequalified in category 1E(4) Piped Sewer at or above the $6,000,000.00 monetary level.
b. Each bidder must have submitted a prequalification application a minimum of ten (10) calendar days prior to the bid opening date. Applications must be submitted electronically via B2Gnow.

c. To view the Rules and instructions on how to apply, please visit www.denvergov.org/prequalification.

VII. Contract Administration (Katie Ragland)

a. Bid Package is available on QuestCDN for $15.00 (eBid #8258704).
   - QuestCDN Plan Download Instructions
   - QuestCDN VBid Bidder Instructions

b. Firms and stakeholders can view the plan holders on QuestCDN by visiting the project page and selecting “View Plan Holders”. For those interested in being listed on a pre-bid meeting attendance sheet, please email me your name, number, email address and whether you are a prime or sub for this project at DOTI.Procurement@denvergov.org by the end of the day and I will put an attendance sheet together to be posted on www.work4denver.com and sent out via QuestCDN.

c. Verify and use legal name, per Colorado Secretary of State.

d. Confirm registration with the System for Award Management (SAM).

e. Addenda and/or notices will be sent by email notification via QuestCDN at least 5 business days prior to bid due date.


g. When completing the Bid Worksheet in QuestCDN, do not round prices.

h. Bid Form Submittal Package should be in order when submitted via Quest.

i. Textura is required; Contract Administration will complete the initial set-up in Textura.

j. Diversity and Inclusiveness in City Solicitations Information Request Form must be completed, signed and returned with bid: BF-16.

k. Important Dates:
   - Question Deadline – August 10, 2022 no later than 3:00 p.m. Must send to DOTI.Procurement@denvergov.org.
   - Bids Due – September 1, 2022 by 11:30 a.m. The call-in number and conference ID will be posted to the project page on www.work4denver.com.

l. Bids for this project will ONLY be received and accepted via the online electronic bid service through www.QuestCDN.com.

m. REMINDER: All communication must be sent to DOTI.Procurement@denvergov.org.

VIII. Project Overview (Samuel Pavone)

The 29th & Speer Sanitary project will remove and replace existing storm sewer in Speer Blvd from W 29th Ave to Bryant St. Restoration shall include landscaping, concrete flatwork and asphalt paving. Non-ADA compliant accessible curb ramps will also be replaced with compliant ramps. The Louisiana Ave & S Pearl St Intersection Improvements will regrade the existing ROW section to regain the street’s stormwater capacity and direct runoff to current standard and sized storm inlets. Existing inlets and portions of the existing stormdrain in system in Louisiana Ave will be removed. Sidewalks and ADA accessible curb ramps will also be reconstructed to current standards.

IX. Q & A – Please send any additional questions or those needing a more thorough answer to DOTI.Procurement@denvergov.org so they may be answered in a subsequent addendum.