

PRE-BID MEETING AGENDA

PROJECT NAME: 2022 PREVENTIVE AND CRITICAL LINING, PHASE 2

MEETING DATE: March 17, 2022

CITY PROJECT NO.: 202262168

MEETING TIME: 9:00 a.m.

MEETING LOCATION: Teleconference – Phone: (720) 388-6219 / Conference ID: 483 985 014# or [Join Microsoft Teams Meeting](#)

PROJECT LOCATION: District 1, 2, 3, 7, 9, 10

General information about teleconference: *6 will mute/unmute phone if using the call-in number. Anyone that is not speaking is asked to mute their phone during the meeting to prevent background noise.

I. Introductions

- a. Contract Administrator – Michele Foust
- b. DOTI Project Manager – Paula Stokes
- c. DSBO Representative – Erin Croke
- d. Auditor’s Office/Prevailing Wage – Daniel Foster
- e. Prequalification – Krystal Guerra

II. DSBO (Erin Croke)

- a. Participation – 9% MWBE
- b. Instructions to Bidders (Section IB-26) – page BDP-10 through BDP-12
- c. **Required Forms** to be returned with bid:
 - **1A – List of Proposed Subcontractors, Subconsultants, and/or Suppliers** – page BF-9
 - **Commitment to MWBE Participation** – page BF-13
 - **Letter(s) of Intent** – page BF-14

III. [Auditor’s Office](#) (Daniel Foster)

- a. Prevailing Wage Rates – HEAVY CONSTRUCTION PROJECTS
- b. Last Section of the Bid Documents Package

IV. [Treasury](#) (Not in Attendance)

- a. Instructions to Bidders (Section IB-24) – page BDP-9

V. Risk Management (Not in Attendance)

- a. Insurance coverage requirements for this project (SC-17) – page BDP-47 through BDP-49
- b. Standard 3 coverages required (*Commercial General Liability, Business Automobile, Workers Compensation, and Contractor’s Pollution Liability*)
- c. Insurance requirements are non-negotiable.

VI. Prequalification (Krystal Guerra)

- a. Each bidder must be prequalified in category **1E(2) Sewer Rehabilitation at or above the \$3,000,000.00 monetary level.**

- b. Each bidder must have submitted a prequalification application a minimum of ten (10) calendar days prior to the bid opening date. Applications must be submitted electronically via [B2Gnow](#).
- c. To view the Rules and instructions on how to apply, please visit www.denvergov.org/prequalification.

VII. Contract Administration (Michele Foust)

- a. Bid Package is available on QuestCDN for \$15.00 (eBid #8134265). [Click here to view QuestCDN VBid Bidder Instructions](#)
- b. Firms and stakeholders can view the plan holders on QuestCDN by visiting the project page and selecting “View Plan Holders”. For those interested in being listed on a pre-bid meeting attendance sheet, please email me your name, number, email address and whether you are a prime or sub for this project at doti.procurement@denvergov.org by the end of the day and I will put an attendance sheet together to be posted on www.work4denver.com and sent out via QuestCDN.
- c. Verify and use legal name, per [Colorado Secretary of State](#).
- d. Confirm registration with the [System for Award Management \(SAM\)](#).
- e. Addenda and/or notices will be sent by email notification via QuestCDN at least 5 business days prior to bid due date.
- f. Recommend use of Bid Form Checklist – page BF-2.
- g. When completing the Bid Worksheet in QuestCDN, do not round prices.
- h. Bid Form Submittal Package should be in order when submitted via Quest.
- i. Textura is required; Contract Administration will complete the initial set-up in Textura.
- j. **Diversity and Inclusiveness in City Solicitations Information Request Form** must be completed, signed and returned with bid – link found on page BF-16.
- k. **Important Dates:**
 - 1. **Question Deadline – March 24, 2022 no later than 10:00 a.m.** Must send to doti.procurement@denvergov.org.
 - 2. **Bids Due – April 14, 2022 by 11:00 a.m. The call-in number and conference ID will be posted to the project page on www.work4denver.com.**
- l. Bids for this project will ONLY be received and accepted via the online electronic bid service through www.QuestCDN.com.
- m. REMINDER: All communication must be sent to doti.procurement@denvergov.org.

VIII. Project Overview (Paula Stokes)

Rehabilitate approximately 57,744 linear feet of deteriorated sewer pipes in the City and County of Denver using Cured-in-Place-Pipe (CIPP), a trenchless technology. CIPP methods allow for significantly shorter construction time in comparison to open trench methods of construction. Since no excavation is required, utilities and traffic conflicts are minimized. The majority of pipes lined in this project are located in City Council Districts 1 and 3 with minor work in Districts 2, 7, 9 and 10.

- IX. Q & A** - please send any additional questions or those needing a more thorough answer to doti.procurement@denvergov.org so they may be answered in a subsequent addendum.