PRE-BID MEETING AGENDA

PROJECT NAME: MILL LEVY 15A - TRAFFIC SIGNALS CONSTRUCTION

MEETING DATE: May 24, 2022
CITY PROJECT NO.: 202263067
MEETING TIME: 10:00 a.m.
MEETING LOCATION: Teleconference – Phone: (720) 388-6219 / Conference ID: 483 985 014# or Join Microsoft Teams Meeting
PROJECT LOCATION: District 10

General information about teleconference: *6 will mute/unmute phone if using the call-in number. Anyone that is not speaking is asked to mute their phone during the meeting to prevent background noise.

I. Introductions
   a. Contract Administrator – Michele Foust
   b. DOTI Project Manager – Alex Kouprievitch
   c. DOTI Construction Project Manager - Matthew Schwindt
   d. DSBO Representative – Erin Croke
   e. Auditor’s Office/Prevailing Wage – TBD
   f. Prequalification – Krystal Guerra

II. DSBO (Erin Croke)
   a. Participation – 17% MWBE
   b. Instructions to Bidders (Section IB-26) – pages BDP-10 - BDP-12
   c. Required Forms to be returned with bid:
      - 1A – List of Proposed Subcontractors, Subconsultants, and/or Suppliers – page BF-9
      - Commitment to MWBE Participation – page BF-13
      - Letter(s) of Intent – page BF-14

III. Auditor’s Office (TBD)
   a. Prevailing Wage Rates – HIGHWAY CONSTRUCTION PROJECTS
   b. Last Section of the Bid Documents Package

IV. Treasury
   a. Instructions to Bidders (Section IB-24) – page BDP-9

V. Risk Management
   b. Standard 3 coverages required (Commercial General Liability, Business Automobile and Workers Compensation). The Business Automobile coverage will need to include Hazardous Material Transport language. In addition, coverage for Builders’ Risk/Installation Floater must also be provided.
   c. Insurance requirements are non-negotiable.

VI. Prequalification (Krystal Guerra)
   a. Each bidder must be prequalified in category 1D(1) Traffic Signals, Lighting and ITS at or above the $3,000,000.00 monetary level.
b. Each bidder must have submitted a prequalification application a minimum of ten (10) calendar days prior to the bid opening date. Applications must be submitted electronically via B2Gnow.

c. To view the Rules and instructions on how to apply, please visit www.denvergov.org/prequalification.

VII. Contract Administration (Michele Foust)

a. Bid Package is available on QuestCDN for $15.00 (eBid #8196972). Click here to view QuestCDN VBid Bidder Instructions

b. Firms and stakeholders can view the plan holders on QuestCDN by visiting the project page and selecting “View Plan Holders”. For those interested in being listed on a pre-bid meeting attendance sheet, please email me your name, number, email address and whether you are a prime or sub for this project at doti.procurement@denvergov.org by the end of the day and I will put an attendance sheet together to be posted on www.work4denver.com and sent out via QuestCDN.

c. Verify and use legal name, per Colorado Secretary of State.

d. Confirm registration with the System for Award Management (SAM).

e. Addenda and/or notices will be sent by email notification via QuestCDN at least 5 business days prior to bid due date.


g. When completing the Bid Worksheet in QuestCDN, do not round prices.

h. Bid Form Submittal Package should be in order when submitted via Quest.

i. Textura is required; Contract Administration will complete the initial set-up in Textura.

j. Diversity and Inclusiveness in City Solicitations Information Request Form must be completed, signed and returned with bid – BF-16.

k. Important Dates:
   1. Question Deadline – June 2, 2022 no later than 10:00 a.m.. Must send to doti.procurement@denvergov.org.
   2. Bids Due – June 23, 2022 by 11:00 a.m.. The call-in number and conference ID will be posted to the project page on www.work4denver.com.

l. Bids for this project will ONLY be received and accepted via the online electronic bid service through www.QuestCDN.com.

m. REMINDER: All communication must be sent to doti.procurement@denvergov.org.

VIII. Project Overview (Alex Kouprievitch and Matthew Schwindt)

This is the 2022 Traffic Signal Upgrade Mill Levy Package #15A. The overall objective of this project is reconstruction of the traffic signals and intersections of one major corridor within the City and County of Denver – 8th Avenue. There are a total of ten (10) traffic signals in this project and the locations of these traffic signal upgrades are at the following intersections:

1. 8th & Grant,
2. 8th & Logan,
3. 8th & Washington,
4. 8th & Clarkson,
5. 8th & Corona,
6. 8th & Downing,
7. 8th & Williams/High [MB],
8. 8th & York,
9. 8th & Josephine,
10. 8th & Clayton/Detroit [MB].
In addition to the traffic signal upgrades, there will be improvements made to curb ramps, sidewalk, curb and gutters, curb returns, and damaged sidewalks, and curb and gutter at each intersection for enhanced pedestrian access. Ramp improvements will be constructed to current CCD standards and specifications. In addition, there are existing storm sewer inlets and manholes at the intersections requiring relocation or resetting.

IX. Q & A - please send any additional questions or those needing a more thorough answer to doti.procurement@denvergov.org so they may be answered in a subsequent addendum.