PRE-BID MEETING AGENDA

PROJECT NAME: MARSTON LAKE NORTH UPSTREAM OF GLENBROOK POND, PHASE 1

MEETING DATE: July 12, 2022
CITY PROJECT NO.: 202263705
MEETING TIME: 11:00 a.m.
MEETING LOCATION: Teleconference – Phone: (720) 388-6219 / Conference ID: 853-385-470# or Join Microsoft Teams Meeting
PROJECT LOCATION: District 2

General information about teleconference: *6 will mute/unmute phone if using the call-in number. Anyone that is not speaking is asked to mute their phone during the meeting to prevent background noise.

I. Introductions
   a. Contract Administrator – Michele Foust
   b. DOTI Project Manager – Lauren Winnen
   c. DSBO Representative – Erin Croke
   d. Auditor’s Office/Prevailing Wage – John Digiorgio
   e. Prequalification – Krystal Guerra

II. DSBO (Erin Croke)
   a. Participation – 18% MWBE
   b. Instructions to Bidders (Section IB-26) – page BDP-10 through BDP-12
   c. Required Forms to be returned with bid:
      • 1A – List of Proposed Subcontractors, Subconsultants, and/or Suppliers – page BF-9
      • Commitment to MWBE Participation – page BF-13
      • Letter(s) of Intent – page BF-14

III. Auditor’s Office (John Digiorgio)
   a. Prevailing Wage Rates – HEAVY CONSTRUCTION PROJECTS.
   b. Last Section of the Bid Documents Package

IV. Treasury
   a. Instructions to Bidders (Section IB-24) – page BDP-9

V. Risk Management
   a. Insurance coverage requirements for this project (SC-17) – page BDP-47 through BDP-49.
   b. Standard 3 coverages required (Commercial General Liability, Business Automobile and Workers Compensation) plus Builder’s Risk/Installation Floater and Contractor’s Pollution Liability.
   c. Insurance requirements are non-negotiable.

VI. Prequalification (Krystal Guerra)
   a. Each bidder must be prequalified in either category 1E(3) Sewer Open Channel and Pond at or above the $3,000,000.00 monetary level or 1E(4) Piped Sewer at or above the $3,000,000.00 monetary level.
b. Each bidder must have submitted a prequalification application a minimum of ten (10) calendar days prior to the bid opening date. Applications must be submitted electronically via B2Gnow.

c. To view the Rules and instructions on how to apply, please visit www.denvergov.org/prequalification.

VII. Contract Administration (Michele Foust)

a. Bid Package is available on QuestCDN for $15.00 (eBid #8237973). Click here to view QuestCDN VBid Bidder Instructions

b. Firms and stakeholders can view the plan holders on QuestCDN by visiting the project page and selecting “View Plan Holders”. For those interested in being listed on a pre-bid meeting attendance sheet, please email me your name, number, email address and whether you are a prime or sub for this project at doti.procurement@denvergov.org by the end of the day and I will put an attendance sheet together to be posted on www.work4denver.com and sent out via QuestCDN.

c. Verify and use legal name, per Colorado Secretary of State.

d. Confirm registration with the System for Award Management (SAM).

e. Addenda and/or notices will be sent by email notification via QuestCDN at least 5 business days prior to bid due date.


g. When completing the Bid Worksheet in QuestCDN, do not round prices.

h. Bid Form Submittal Package should be in order when submitted via Quest.

i. Textura is required; Contract Administration will complete the initial set-up in Textura.

j. Diversity and Inclusiveness in City Solicitations Information Request Form must be completed, signed and returned with bid – BF-16.

k. Important Dates:

   1. Question Deadline – July 19, 2022 no later than 10:00 a.m.. Must send to doti.procurement@denvergov.org.

   2. Bids Due – August 11, 2022 by 11:00 a.m. The call-in number and conference ID will be posted to the project page on www.work4denver.com.

l. Bids for this project will ONLY be received and accepted via the online electronic bid service through www.QuestCDN.com.

m. REMINDER: All communication must be sent to doti.procurement@denvergov.org.

VIII. Project Overview (Lauren Winnen)

The storm drain system improvements in the Marson Lake North Drainageway aim to separate stormwater flows from the Bowles Lateral, improve drainage and alleviate high ground water near the properties adjacent to the Bowles Lateral at Saratoga Place, and improve the overall drainage and reduce street flow through the project area. The new system will collect and convey flows from West Wagon Trail and South Field Way to the existing storm drain system downstream of the Glenbrook Pond. Storm flows will be separated from the Bowles Lateral with the improvements. All work on the Bowles Lateral will be completed in the off-season of the ditch. The project will be completed in two phases. Phase I is from the Glenbrook Pond outfall to upstream of the Bowles Lateral and includes installing 42- and 48-inch storm drain trunk line with laterals and inlets in West Garrison Street and South Garland Street, then crossing the Bowles Lateral to West Saratoga Place. Sanitary sewer and water lines will be adjusted as well as the Bowles Lateral which will be piped via 60-inch pipe. A headwall and wingwalls will be constructed at the culvert entrance. An 8-inch French drain will be installed along the new Bowles Lateral.
pipe in the vicinity of the ditch to collect groundwater. Curb Ramps, curb, gutter, and sidewalk replacement, as well as street restoration are also included.

**IX. Q & A -** please send any additional questions or those needing a more thorough answer to doti.procurement@denvergov.org so they may be answered in a subsequent addendum.