PRE-BID MEETING AGENDA

PROJECT NAME: 2022 WASTEWATER INFRASTRUCTURE PROGRAM SUPPORT

MEETING DATE: August 11, 2022
CITY PROJECT NO.: 2022XXXXX
MEETING TIME: 9:30 a.m.
MEETING LOCATION: Teleconference – Phone: (720) 388-6219 / Conference ID: 951 652 744#; Click here to join the meeting
PROJECT LOCATION: Citywide

General information about teleconference: *6 will mute/unmute phone if using the call-in number. Anyone that is not speaking is asked to mute their phone during the meeting to prevent background noise.

I. Introductions
   a. Contract Administrator – Michele Foust
   b. DOTI Project Manager – Aaron McMichael
   c. DSBO Representative – Erin Croke
   d. Auditor’s Office/Prevailing Wage – John Digiorgio
   e. Prequalification – Krystal Guerra

II. DSBO (Erin Croke)
   a. Participation – 7% MWBE
   b. Instructions to Bidders (Section IB-26) – page BDP-10 through BDP-12
   c. Required Forms to be returned with bid:
      • 1A – List of Proposed Subcontractors, Subconsultants, and/or Suppliers – page BF-9
      • Commitment to MWBE Participation – page BF-13
      • Letter(s) of Intent – page BF-14

III. Auditor’s Office (John Digiorgio)
   a. Prevailing Wage Rates – HEAVY CONSTRUCTION AND HIGHWAY CONSTRUCTION PROJECTS
   b. Last Section of the Bid Documents Package

IV. Treasury
   a. Instructions to Bidders (Section IB-24) – page BDP-10

V. Risk Management
   a. Insurance coverage requirements for this project (SC-17) – page BDP- 48 through BDP- 50.
   b. Standard 3 coverages required (Commercial General Liability, Business Automobile and Workers Compensation) plus Builder’s Risk/Installation Floater and Contractor’s Pollution Liability.
   c. Insurance requirements are non-negotiable.

VI. Prequalification (Krystal Guerra)
   a. Each bidder must be prequalified in category 1E(4) Piped Sewer at or above the $3,000,000.00 monetary level.
b. Each bidder must have submitted a prequalification application a minimum of ten (10) calendar days prior to the bid opening date. Applications must be submitted electronically via B2Gnow.
c. To view the Rules and instructions on how to apply, please visit www.denvergov.org/prequalification.

VII. Contract Administration (Michele Foust)
a. Bid Package is available on QuestCDN for $15.00 (eBid #8254400). Click here to view QuestCDN

VBid Bidder Instructions

b. Firms and stakeholders can view the plan holders on QuestCDN by visiting the project page and selecting “View Plan Holders”. For those interested in being listed on a pre-bid meeting attendance sheet, please email me your name, number, email address and whether you are a prime or sub for this project at doti.procurement@denvergov.org by the end of the day and I will put an attendance sheet together to be posted on www.work4denver.com and sent out via QuestCDN.
c. Verify and use legal name, per Colorado Secretary of State.
d. Confirm registration with the System for Award Management (SAM).
e. Addenda and/or notices will be sent by email notification via QuestCDN at least 5 business days prior to bid due date.
g. When completing the Bid Worksheet in QuestCDN, do not round prices.
h. Bid Form Submittal Package should be in order when submitted via Quest.
i. Textura is required; Contract Administration will complete the initial set-up in Textura.
j. Diversity and Inclusiveness in City Solicitations Information Request Form must be completed, signed and returned with bid – form link on BF-16.
k. Important Dates:
   1. Question Deadline – August 18, 2022 no later than 10:00 a.m. Must send to doti.procurement@denvergov.org.
   2. Bids Due – September 8, 2022 by 11:30 a.m. The call-in number and conference ID will be posted to the project page on www.work4denver.com.
l. Bids for this project will ONLY be received and accepted via the online electronic bid service through www.QuestCDN.com.
m. REMINDER: All communication must be sent to doti.procurement@denvergov.org.

VIII. Project Overview (Aaron McMichael)
A 2-year long contract designed to support the implementation of the Wastewater Infrastructure Improvement Projects and/or Programs. Work performed will include but is not limited to: replacement of sanitary and storm sewer infrastructure; Infrastructure Program systems support and/or development; cured-in-place lining for water, storm, and sanitary infrastructure; work in open channel waterways; environmental site investigation and/or early construction activities; negotiating early site access and agreements; structural rehabilitation of manholes, inlets, and other wastewater infrastructure, installation or stabilization of concrete flatwork, street infrastructure, or subgrades; promoting storm drainage in the City Right-of-way, City parks, or other City owned facilities and land; utility relocation and coordination; compliance with regulations including the American Disability Act; other work to satisfy City obligations under State, Federal, and Army Corp issued permits or other City agreements associated with Infrastructure Projects involving new construction, water quality, and drainage way improvements. This contract will be composed of multiple events and used on an as-needed basis. Contract term is two years and the maximum contract amount is $2,000,000.00 (contract amount is no guarantee of work). This contract may be awarded to multiple bidders.
IX. Q & A - please send any additional questions or those needing a more thorough answer to doti.procurement@denvergov.org so they may be answered in a subsequent addendum.