PRE-BID MEETING AGENDA

PROJECT NAME: RTO DEVICE AND RELIABILITY PROJECT

MEETING DATE: August 9, 2022
CITY PROJECT NO.: 202264119
MEETING TIME: 1:00 p.m.
MEETING LOCATION: Teleconference – To access the meeting please call 720-388-6219 and enter conference ID: 307 415 960# or join via Microsoft Teams Link
PROJECT LOCATION: District Citywide

General information about teleconference: *6 will mute/unmute phone if using the call-in number. Anyone that is not speaking is asked to mute their phone during the meeting to prevent background noise.

I. Introductions
   a. Contract Administrator – Regina Diaz
   b. DOTI Project Manager – Josh Jones
   c. CDOT Representative – TBD
   d. Auditor’s Office/Prevailing Wage – John Digiorgio

II. CDOT
    a. Participation – 12% DBE
    b. Defined Pool DBE Requirements (IB-26), page BDP-10

CDOT Forms Due with Bid Submittal (non-inclusion will result in bid rejection)
   • Bidder's List (CDOT Form 1413)
   • Anticipated DBE Participation Plan (CDOT Form 1414)
   • Anti-Collusion Affidavit (CDOT Form 606)

CDOT Forms Due within 5 Days of Bid Opening (email to doti.procurement@denvergov.org)
   • Commitment Confirmation (CDOT Form 1415)
   • Good Faith Effort Report (if commitments do not meet goal) (CDOT Form 1416)
   • Contractors Performance Capability Statement (CDOT Form 605)
   • Assignment of Anti-Trust Claims (CDOT Form 621)

III. Auditor's Office (John Digiorgio)
    a. Prevailing Wage Rates – Davis-Bacon
    b. Last Section of the Bid Documents Package

IV. Treasury
    a. Instructions to Bidders (Section IB-24) – page BDP-9

V. Risk Management (April Hansen)
    a. Insurance coverage requirements for this project (SC-21) – page BDP-44 through BDP-46.
    b. Standard 3 coverages required (Commercial General Liability, Business Automobile and Workers Compensation) plus Professional Liability.
    c. Insurance requirements are non-negotiable.
VI. Prequalification (Krystal Guerra)
   a. Each bidder must be prequalified in category 1D1 Traffic Signals, Lighting and ITS at or above the $3,000,000.00 monetary level.
   b. Each bidder must have submitted a prequalification application a minimum of ten (10) calendar days prior to the bid opening date. Applications must be submitted via B2Gnow.
   c. To view the Rules and instructions on how to apply, please visit www.denvergov.org/prequalification.

VII. Contract Administration (Regina Diaz)
   a. Bid Package is available on QuestCDN for $15.00 (eBid #8262417).
      a. Click here to view QuestCDN VBid Bidder Instructions
      b. Click here for QuestCDN Training Video
   b. Firms and stakeholders can view the plan holders on QuestCDN by visiting the project page and selecting “View Plan Holders”. For those interested in being listed on a pre-bid meeting attendance sheet, please email me your name, number, email address and whether you are a prime or sub for this project at doti.procurement@denvergov.org by the end of the day and I will put an attendance sheet together to be posted on www.work4denver.com and sent out via QuestCDN.
   c. Verify and use legal name, per Colorado Secretary of State.
   d. Confirm registration with the System for Award Management (SAM).
   e. Addenda and/or notices will be sent by email notification via QuestCDN at least 5 business days prior to bid due date.
   g. When completing the Bid Worksheet in QuestCDN, do not round prices.
   h. Bid Form Submittal Package should be in order when submitted via QuestCDN.
   i. Textura required; Contract Administration will complete the initial set-up in Textura.
   j. Diversity and Inclusiveness in City Solicitations Information Request Form must be completed, signed and returned with bid – BF-10.
   k. Important Dates:
      1. Question Deadline – August 19, 2022 no later than 10:00 a.m. Must send questions to doti.procurement@denvergov.org.
      2. Bids Due – September 8, 2022 by 11:00 a.m. The call-in number and conference ID will be posted to the project page on www.work4denver.com.
   l. Bid for this project will ONLY be received and accepted via the online electronic bid service through www.QuestCDN.com.
   m. REMINDER: All communication must be sent to doti.procurement@denvergov.org.

VIII. Project Overview (Josh Jones)
The project will improve the performance and reliability of the communication network used by Denver ITS Devices. This will be done in two ways. (1) Upgrading the switches at Denver’s 12 fiber hubs to improve signal device data download speed and the ability to provide internal stakeholders with incident information, camera feeds and other information from ITS devices. Additionally, the switch upgrades will allow for redundancy to be established through existing fiber connections between all 12 hubs, thus making ITS devices more reliable and less prone to failure. (2) Radio bridges at intersections on priority corridors will be replaced with fiber connections to increase reliability of these signals, solving communication issues such as clock drift and failure in cold weather and allowing for other ITS devices to be added.

IX. Q & A - please send any additional questions or those needing a more thorough answer to doti.procurement@denvergov.org so they may be answered in a subsequent addendum.

Public Health Orders - Frequently Asked Questions