PRE-BID MEETING AGENDA
PROJECT NAME: 2023 WMD PIPE REHABILITATION, PHASE 1

MEETING DATE: March 14, 2023
CITY PROJECT NO.: 202366921
MEETING TIME: 2:00 p.m.
MEETING LOCATION: Teleconference – Phone: (720) 388-6219 / Conference ID: 219 121 349# or join via Microsoft Teams Click here to join the meeting
PROJECT LOCATION: Citywide

General information about teleconference: *6 will mute/unmute phone if using the call-in number. Anyone that is not speaking is asked to mute their phone during the meeting to prevent background noise.

I. Introductions
   a. Contract Administrator – Michele Foust
   b. DOTI Project Manager – Paula Stokes
   c. DSBO Representative – Sara Bertram
   d. Auditor’s Office/Prevailing Wage – Jasmine Madlock
   e. Prequalification – Krystal Guerra

II. DSBO (Sara Bertram)
   a. Participation – 10% MWBE
   b. Instructions to Bidders (Section IB-26): page BDP-10 – BDP-12
   c. Required Forms to be returned with bid:
      • 1A – List of Proposed Subcontractors, Subconsultants, and/or Suppliers – page BF-9
      • Commitment to MWBE Participation – page BF-13
      • Letter(s) of Intent – page BF-14

III. Auditor’s Office (Jasmine Madlock)
   a. Prevailing Wage Rates – HEAVY CONSTRUCTION PROJECTS
   b. Last Section of the Bid Documents Package

IV. Treasury
   a. Instructions to Bidders (Section IB-24) – page BDP-9 – BDP-10
   b. General Tax Information Booklet

V. Risk Management
   a. Insurance coverage requirements for this project (SC-17): page BDP-47 – BDP-49.
   b. Standard 3 coverages required (Commercial General Liability, Business Automobile and Workers Compensation) plus Builder’s Risk/Installation Floater and Contractor’s Pollution Liability.
   c. Insurance requirements are non-negotiable.

VI. Prequalification (Krystal Guerra)
   • Each bidder must be prequalified in category 1E(2) Sewer Rehabilitation at or above the $6,000,000.00 monetary level.
   b. Each bidder must have submitted a prequalification application a minimum of ten (10) calendar days prior to the bid opening date. Applications must be submitted electronically via B2Gnow.
c. To view the Rules and instructions on how to apply, please visit www.denvergov.org/prequalification.

VII. **Contract Administration (Michele Foust)**

a. Bid Package is available on QuestCDN for $15.00 (eBid #8406302).
   - QuestCDN Plan Download Instructions
   - QuestCDN VBid Bidder Instructions

b. Firms and stakeholders can view the plan holders on QuestCDN by visiting the project page and selecting “View Plan Holders”. For those interested in being listed on a pre-bid meeting attendance sheet, please email me your name, number, email address and whether you are a prime or sub for this project at DOTI.Procurement@denvergov.org by the end of the day and I will put an attendance sheet together to be posted on www.work4denver.com and sent out via QuestCDN.

c. Verify and use legal name, per Colorado Secretary of State.

d. Confirm registration with the System for Award Management (SAM).

e. Addenda and/or notices will be sent by email notification via QuestCDN at least 5 business days prior to bid due date.


g. When completing the Bid Worksheet in QuestCDN, do not round prices.

h. Bid Form Submittal Package should be in order when submitted via Quest.

i. Textura is required; Contract Administration will complete the initial set-up in Textura once NTP has been issued.

j. **Diversity and Inclusiveness in City Solicitations Information Request Form** must be completed, signed and returned with bid: link can be found on BF-16.
   - In the second field on the form, please be sure to enter DOTI.Procurement@denvergov.org to ensure we receive a copy of the completed form.

k. **Important Dates:**
   - Question Deadline – March 22, 2023 no later than 2:00 p.m.. Must send to DOTI.Procurement@denvergov.org.
   - Bids Due – April 13, 2023 by 11:30 a.m.. The call-in number and conference ID will be posted to the project page on www.work4denver.com.

l. Bids for this project will ONLY be received and accepted via the online electronic bid service through www.QuestCDN.com.

m. REMINDER: All communication must be sent to DOTI.Procurement@denvergov.org.

VIII. **Project Overview (Paula Stokes)**

The purpose of this project is to rehabilitate approximately 69,000 LF of sanitary and storm pipe with diameters ranging from 8” to 30” using trenchless technology. The liner will be installed through existing manholes and shall extend the full length of the original pipe and provide a structurally sound, jointless and water-tight new pipe-within-a-pipe. Work will include pre- and post-cleaning and CCTV, QC testing, reinstatement of services, bypass pumping as necessary, and traffic control. Most of the work will take place in the Lincoln Park and Harvey Park neighborhoods with minor work Citywide.
IX. Q & A - Please send any additional questions or those needing a more thorough answer to doti.procurement@denvergov.org so they may be answered in a subsequent addendum.