Emergency Truck, Special Parking & Truck Loading Permit Entrance Requirements

Authority: RMC Chapters 54-654 Emergency Service Truck; 54-482 Special Parking; and 54-487 Truck Loading

Purpose of Ordinance: The purpose of this document is to assist applicants in applying for and receiving Emergency Truck Loading, Special Parking & Truck Loading permits.

Document Date: December 2, 2022

Permit Types: Emergency Service Truck, Truck Loading and Special Parking

Permit Dates:
- Emergency Service Permits expire one year from date of issuance
- Special Parking Permits expire one year from date of issuance
- Truck Loading Permits expire one year from date of issuance

Conditions:
- Emergency Truck, Special Parking or Truck Loading Permits are applied for online here.

All applications for permits are to include:
- Type of permit being requested, name of business, full address of business, primary and alternate representative telephone numbers and email addresses.
- Year of vehicle, make, and body type of vehicle and license plate number. Multiple vehicles may be applied for together.
- Permits are non-transferable and vehicle and license plate specific.
- Permits may not be issued for temporary tags.
- All permits are “virtual” hang tags rather than physical hang tags. Enforcement is managed by handheld devices which scan each license plate number.
- A copy of each current vehicle registration requesting a permit.

All applications submitted will be reviewed by DOTI Permit Operations prior to issuance.

Emergency Service Truck: Emergency Service Truck Permits are issued to Utility companies that have infrastructure in the City and County of Denver right-of-way and their subcontractors working on utilities in the public right-of-way. Eligible companies will be issued a maximum of 100 vehicle permits.
- Trucks must have flashing yellow lights visible from all directions
- Emergency Truck Permits are NOT valid in “Truck Loading by Permit Only” zones
- Emergency Truck Permits are valid for up to four hours at each location
- Vehicles must be a company vehicle and display company logo
- Annual fee is $30.00 per vehicle

Truck Loading:
- Permit authorizes any commercial licensed and registered TRUCK to use a Truck Loading by Permit Only parking spot.
- Application must be on letterhead and explain reason for request and include copy of vehicle registration.
- Annual fee is $100.00 per vehicle.
- Permits for passenger vehicles must be applied for through Excise and Licenses which allows the use of passenger vehicles in Truck Loading by Permit Only parking spots.
## Emergency Truck, Special Parking & Truck Loading Permit Entrance Requirements

| **Special Parking:** | Special Parking Permit allows permittee to park in a Special Zone adjacent to their business.  
Eligible permittees include, but are not limited to:  
1. Schools  
2. Child Care Centers  
3. Recreation Centers  
4. County Courts  
5. Churches  
- Applicant must provide exact wording of parking sign near parking area applying for  
- Request may require substantial review time as determined by DOTI PO  
- Fee for permit is $45.00 per vehicle |
| **Approval Process:** | Application is to be submitted to DOTI Permit Operations online [here](#).  
Credit card information is required at time of application and will be charged upon approval.  
Auto generated email will be sent with permit information after approval.  
Applications requiring review by DOTI Traffic Engineering Services and Parking Management may require additional 7-10 business days for review. |