



2022 NOTICE OF FUNDING AVAILABILITY NEIGHBORHOOD SUPPORT SERVICES PROPOSAL GUIDELINES

SECTION A. GENERAL INFORMATION

A.1. INTRODUCTION

The City and County of Denver’s office of Economic Development and Opportunity (DEDO) receives annual allocations for the Community Development Block Grant (CDBG) Program from the U.S. Department of Housing and Urban Development (HUD). Funding for this 2022 Notice of Funding Availability (NOFA) is expressly contingent upon final budget approval of the U.S. Congress, written authorization from HUD, and approval of the Denver Mayor and Denver City Council.

This NOFA process specifically solicits proposals for projects that provide services or activities in the program area of neighborhood public services. As a change from NOFAs published in recent years, this 2022 NOFA will be focused solely on Neighborhood Support Services. Therefore, this NOFA is ***only*** soliciting proposals for Neighborhood Support Service programs and does ***not*** solicit applications for Housing programs.

In addition, this NOFA does ***not*** solicit Neighborhood Improvements, Public Facilities and Improvements (PF&I), Brownfield Environmental Clean-Up, Catalytic projects, Housing Development projects, or Small Business/Entrepreneurial Development lending.

DEDO will implement a new application management system, *Zengine*, which streamlines the application process. Completion of an application includes selection of a program area and activity (as applicable) which will guide specific questions and requirements related to the proposed project. Organizations may submit more than one project proposal. Additional proposals for different projects can be accessed after the first proposal has been submitted through the *Zengine* system. Detailed instructions are provided in the [2022 Neighborhoods NOFA Proposal Checklist](#).

A.2. BACKGROUND

Mayor Michael B. Hancock’s vision is for Denver to be the best place in the nation for our residents to raise a family, start a career and build a future. Within an equity-focused approach, Mayor Hancock has prioritized the City’s children and youth, investment in affordable housing and services for those experiencing homelessness, keeping city residents safe, and providing access to available government resources that work smarter and are more impactful for residents. With the onset of COVID-19 in 2020, Mayor Hancock pivoted the city’s resources to meet the needs of Denverites, especially those who are most vulnerable and disproportionately impacted.

Denver has undergone significant change since the Great Recession we experienced over a decade ago, emerging as one of the fastest-growing economies in the country for the past several years. In 2018, the Neighborhood Equity and Stabilization Team (NEST) was created to help ensure that the substantial economic, social, and cultural benefits of this success are available, and shared by all residents, and to

mitigate displacement and gentrification in Denver’s historically diverse neighborhoods. NEST’s mission is to support neighborhoods experiencing significant change to elevate their voice in determining the future of their community, by empowering under-resourced and marginalized residents and businesses.

DEDO’s Divisions include Business Development, Workforce Services, the Division of Small Business Opportunity, and Neighborhoods/NEST. In all, DEDO is dedicated to advancing economic prosperity for the City and County of Denver’s businesses, neighborhoods, and residents. DEDO provides purposeful and intentional economic development that: broadens the tax base; stimulates balanced economic growth through business assistance, neighborhood revitalization and the development of a skilled workforce; and focuses on innovation, sustainability and education. DEDO works with a variety of community partners to achieve these goals.

NEST’s Strategic Plan goals include:

- 1.) Partnering with city and community stakeholders to implement culturally responsive programs that narrow the social and economic equity gaps in prioritized neighborhoods,
- 2.) Bridging the economic equity gap by investing in culturally responsive direct services within prioritized neighborhoods, and
- 3.) Supporting individuals and community organizations to make community-driven change within prioritized neighborhoods

This 2022 NOFA specifically solicits proposals for Neighborhood Support projects that will fund activities or services in the program areas indicated below:

Neighborhood Support (CDBG Funds)

Neighborhood Support applications will only be considered from organizations that provide services in one of the following focus areas:

CATEGORY	FOCUS
Non-Profit Technical Assistance	<ul style="list-style-type: none"> · Capacity Building for smaller non-profits · Financial Management for smaller non-profits · Public Funds Management & Planning for smaller non-profits
Job Training/Skill Development	<ul style="list-style-type: none"> · Economic & Job Mobility Support · Innovative Youth & Young Adult Employment Assistance
Small Business	<ul style="list-style-type: none"> · Incubator Modeling · Start Up Guidance and Planning · Capital Access Counseling · COVID Recovery & Business Shift Modeling
Community Based Focus	<ul style="list-style-type: none"> · Affordable Child Care Support · Physical and Mental Health Wellness · Youth-Based Activities · Community Leadership Development · Healthy Food Access

Priority consideration will be given to applications that have a geographic focus on the East Colfax, Elyria Swansea, Globeville, Montbello, Northeast Park Hill, Sun Valley, Valverde, Villa Park, West Colfax, and Westwood neighborhoods.

A.3. SCHEDULE OF EVENTS

- **2022 NOFA APPLICATIONS ARE AVAILABLE** **Weds., September 22, 2021 4:00 p.m. (MDT)**
- **2022 NOFA GENERAL INFORMATION MEETING** **Monday, Sept. 27, 2021 2:00 p.m. – 4:00p.m. (MDT)**
ZOOM MEETING
This will be a meeting to discuss the 2022 Neighborhood Support NOFA. Representatives from Neighborhood Equity and Stabilization (NEST) and other DEDO staff will share the city’s guiding principles, DEDO priorities, and regulatory requirements, and will address questions about the 2022 NOFA and this process.
- **2022 NOFA TECHNICAL Q & A** **Friday, October 8, 2021 1:00 p.m.- 2:00 p.m. (MDT)**
ZOOM MEETING
This will be an opportunity for first-time applicants, or others needing a refresher, to ask technical questions about the application requirements and processes.
- **2022 NOFA TECHNICAL Q & A** **Monday, October 25, 2021 11:00 a.m. – 12:00 p.m. (MDT)**
ZOOM MEETING
This will be an opportunity for first-time applicants, or others needing a refresher, to ask technical questions about the application requirements and processes.
- **QUESTIONS ON NOFA GUIDELINES DUE** **Monday, October 4, 2021 4:00 p.m. (MDT)**
DEDO_Neighborhoods.Proposals@denvergov.org
- **ADDENDUM TO NOFA RELEASED** **Friday, October 8, 2021 4:00 p.m. (MDT)**
*DEDO will release the responses to questions on its **Funding Opportunities** page.*
- **COMPLETED PROPOSAL SUBMISSION DEADLINE** **Monday, November 8, 2021 4:00 p.m.(MDT)**

A.4. APPLICATION, GUIDELINES, CHECKLIST AND ACRONYM REFERENCE, TERMS AND DEFINITIONS

DEDO is using the grant management system, *Zengine* for this NOFA application process. All proposals must be submitted via the *Zengine* system. Any application materials submitted outside the *Zengine* application will not be accepted nor reviewed. *Zengine* allows all program areas to use one document to gather general data and information; applicants must answer specific questions and requirements related to the proposed project.

The application contains helpful background and clarifying information in yellow highlighted text boxes, while yellow highlighted question marks indicate that additional information is available. *All uploads except budgets must be in .pdf format; budgets must be uploaded as an Excel file (.xls or .xlsx).*

Data entered by organizations must be clear, concise, and reflect measurable performance objectives. Organizations may submit more than one project proposal. Additional proposals for different projects submitted by the same organization can be accessed after the first proposal has been submitted through the *Zengine* system.

Three documents have been created to assist you in the application process and are posted on the Funding Opportunities page as part of this NOFA. The **Proposal Guidelines** provide background and instructions about the NOFA, a **Proposal Checklist** itemizes the documents to be downloaded and uploaded as attachments to the online application and defines the process to submit one or more project proposals. An **Acronym and Definitions** document is also provided for clarification purposes. It is very

important to have all three documents accessible when completing your application.

A.5. APPLICATION QUESTIONS

General questions regarding the 2022 NOFA will be addressed at the General Information Meeting on **September 27th**. Technical questions specifically regarding use of the Zengine system must be submitted in writing by email to DEDO_Neighborhoods.Proposals@denvergov.org.

A.6. FUNDING SOURCES AND APPLICABLE FEDERAL RULES AND REGULATIONS

The CDBG program has specific federal rules and regulations and applicable laws. Applicants are strongly advised to become familiar with specific and appropriate program eligibility and overall requirements before submission of a proposal.

A limited list of sources includes:

- [HUD Programs](#):
- [CDBG Program](#)
- [System for Award Management \(SAM\)](#)
Do Not Pay for this Service; it is FREE
- [Colorado Secretary of State](#)
- [Davis Bacon Act](#)
- [CO Department of Labor Link for Workers Comp coverage waiver request](#)

Application reviews and awards are also contingent upon applicants being current to the city on any loan, contractual, or tax obligation as due, or with any rule, regulation, or provision on existing or past city contracts.

SECTION B. SCOPE OF SERVICES

B.1 NEIGHBORHOOD SUPPORT SERVICES BENEFIT

The CDBG Program is the primary source of funding for Neighborhood Support Services. DEDO has restricted proposals in Neighborhood Public Service programs to projects that will provide capacity building training for small Non-Profits; Small Business financial guidance & counseling for economic empowerment and business growth; New and Innovative Youth and Young Adult employment services focused on increasing upward job mobility; and support services aimed at promoting culturally relevant forms of assistance for Mental & Physical Health well-being, Family & Household stability; and cultivating Civic Leadership. Proposals outside of these focus areas will not be considered. In addition, DEDO will give priority consideration to applications that have a geographic focus on the East Colfax, Elyria Swansea, Globeville, Montbello, Northeast Park Hill, Sun Valley, Valverde, Villa Park, West Colfax, and Westwood neighborhoods.

These programs contracts will be executed with a one-year term, with renewal for the second year at DEDO's discretion based upon exemplary contractor performance and available funding. DEDO may, in its sole discretion, adjust the contract program year to better respond to the priorities of the Mayor and city residents.

Neighborhood Public Service programs under this NOFA must qualify as meeting the CDBG National Objective of benefiting low- and moderate-income persons. This requires that each proposed program or activity meet specific tests for benefiting low- and moderate-income (LMI) persons (households with an annual income at or below 80% AMI). Applicants are required to collect and maintain documentation used to determine the eligibility of program beneficiaries based on income and household size. The FY 2021 HUD CDBG Income Limits are posted [here](#).

The criteria for how an activity or program may be considered to benefit LMI persons are divided into the following two subcategories:

1) Area Benefit

This is an activity that benefits all the residents of a primarily residential area, in which at least 51 percent of area residents are LMI persons. Areas of Denver that qualify as low-and moderate-income for area benefit purposes are available [here](#).

Programs that provide an area benefit are usually neighborhood facilities, and examples include:

- Food hubs
- Community centers
- Public gardens

2) Limited Clientele

This is an activity that provides benefits to a specific group of persons rather than everyone in an area, in which at least 51 percent of beneficiaries are LMI persons based on annual household income. Applicants are required to collect and maintain documentation regarding the household size and income of program beneficiaries to demonstrate the limited clientele criteria has been met. [Here is the link](#) for current income limits (select Colorado and then Denver).

Some groups presumed to be limited clientele include:

- Abused children
- Disabled adults
- Elderly persons
- Illiterate adults
- Battered spouses
- Persons living with AIDS
- Persons experiencing homelessness
- Migrant farm workers

Examples of limited clientele activities include:

- Public services at a youth center
- Public services for the homeless
- Meals on wheels for the elderly
- Job training and placement for severely disabled adults
- Self-sufficiency programs

B.2 NEIGHBORHOOD PUBLIC SERVICE (NPS)

Neighborhood Public Service awards will assist neighborhood-based organizations to build community wealth and capacity by funding new or existing public service programs that address community needs. Funding must be used to create, enhance and or expand these services. Program areas to be considered for funding are:

- Capacity building education and coaching for small and start-up Non-Profits (Activities in this category must be shown to meet a National Objective unless it's an administrative funded activity or non-CDBG)
- Economic Development: Small Business financial guidance & counseling for economic empowerment and business growth;
- New and Innovative Youth and Young Adult employment services aimed at increasing upward job mobility;

- Support services aimed at promoting culturally relevant forms of assistance for Mental & Physical Health well-being, Family & Household stability;
- Outreach efforts to cultivate Civic Leadership; and
- Navigation services, business support, and technical assistance for the development of healthy and culturally relevant food programs.

Applicants are encouraged to be creative in developing projects that address real community needs. They are also encouraged to develop partnerships with other agencies and organizations, and funding consideration will be heavily weighted towards projects that incorporate formal collaborations with other community partners. Proposed projects containing partnerships among multiple agencies must designate a Lead Fiscal Agency that agrees to be the primary organization contracting with the City. Applications containing partnerships between multiple agencies will be considered subcontractors to the Lead Fiscal Agency and will be required to execute legal documents outlining such. The City will accept applications that only include one non-profit entity, however, projects incorporating collaborations will receive higher consideration.

Proposals must have a minimum project budget of \$150,000. The request for funding must meet this minimum threshold.

Priority consideration will be given to applications that have a geographic focus on the East Colfax, Elyria Swansea, Globeville, Montbello, Northeast Park Hill, Sun Valley, Valverde, Villa Park, West Colfax, and Westwood neighborhoods.

Ineligible uses of CDBG funds for Public Service include:

CDBG funds cannot be substituted for any recent city or state funds that were supporting public services; the service must be a “new service” or a "quantifiable increase in the level of service" above that provided by or on behalf of the city through city or state funds;

- Acquisition, construction, or reconstruction of buildings for the general conduct of government;
- Political activities, including lobbying
- Purchase of equipment;
- Certain income payments;
- Construction of new housing (with some exceptions); or
- Ongoing grants or non-emergency payments to individuals for food, clothing, rent, utilities, or other income payments.

NPS Outcomes:

Neighborhood staff will work with successful proposers to develop measurable outcomes specific to the funded program which may be based on the following structure.

Participants in funded programs will have increased access to one or more of the following:

- Available forms of support for business development and technical assistance;
- Pilot employment readiness programs for youth and young adults;
- Support for individual and/or family stability and adopting healthy lifestyles;
- Community engagement and community empowerment;
- Technical assistance for developing non-profit organizations; and/or
- Navigation and other support services that foster improving health, better nutrition and greater access to healthy and culturally relevant foods.

This increased access to services and programs will result in one or more of the following goals:

- Increased self-sufficiency and financial independence;
- Enhanced opportunities for financial advancement;

- Increased use of available forms of assistance;
- Enhanced community participation in processes affecting neighborhood change.

SECTION C. ADDITIONAL APPLICABLE REGULATIONS

C.1. ACCOUNTING SYSTEMS AND AUDITS

Organizations awarded funds will be required to provide accounting system and audit-related information based upon the amount of the DEDO grant and the expenditure of federal assistance in the entity's annual fiscal year.

C.2. DAVIS-BACON ACT

Contracts with the City and County of Denver, may or may not be subject to The Code of Federal Regulation Title 29 Part 5 also known as the Davis-Bacon Act. The Davis-Bacon Act requires the payment of prevailing wage rates (as determined by Department of Labor) to all laborers and mechanics on construction projects in excess of \$2,000.

For Davis-Bacon purposes, the definition of laborers and mechanics means anyone who is performing construction work on the project including trade journeyman (for instance, carpenters, plumbers, and sheet metal workers.) The definition for construction includes alteration and or repair of public buildings or public works such as alteration, repair, painting and decorating of public buildings or public works. In addition, Davis-Bacon includes two other laws:

- The Contract Work Hours and Safety Act (CWSSA) requires payment of overtime at time and a half.
- The Copeland Act, which makes it a federal crime for an employer to require kickbacks from employees.

C.3. SECTION 3

The requirements of HUD Section 3 apply to contractors or subcontractors that receive HUD Community Planning and Development funding in excess of \$100,000 for Section 3 covered projects/activities. Section 3 covered projects are those investments into activities involving housing construction, demolition, rehabilitation, or other public construction—i.e., roads, sewers, community centers, etc. Accordingly, the applicant must attempt to reach the Section 3 minimum numerical goals found at 24 CFR Part 135.30 by:

- Awarding 10% of the total dollar amount of all covered construction contracts to Section 3 businesses;
- Offering 30% of new employment opportunities to Section 3 businesses.

Section 3 is triggered when the normal completion of construction and rehabilitation projects creates the need for new employment, contracting, or training opportunities. Each applicant (and their covered contractors and subcontractors) are required to comply with the requirements of Section 3 for new employment, training, or contracting opportunities resulting from the expenditure of covered funding.

C.4. SECTION 504

Funding under this NOFA is subject to Section 504 of the Rehabilitation Act of 1973. Programs funded by HUD cannot discriminate against persons with disabilities. Applicants must allow persons with disabilities to fully participate in programs. Applicants may be required to modify policies, practices and services so that persons with disabilities may participate in programs and benefit from services. Recipients of HUD financial assistance must take all steps necessary to ensure that their programs, services and activities comply with Section 504 to the maximum extent possible.

Recipients will be required to complete a Section 504 Self-Assessment furnished by HUD via DEDO. However, a recipient is not required to take steps that it can demonstrate will cause an undue financial and administrative burden or change the fundamental nature of the program.

C.5. UNIFORM RELOCATION ACT

The Uniform Relocation Act (URA) is implemented under 49 CFR Part 24. URA's protections and assistance apply to the acquisition, rehabilitation or demolition of real property when CDBG or HOME funds are used in the project. The URA establishes minimum standards for eligibility and relocation in cases where acquisition, rehabilitation or demolition displaces persons from their homes or businesses.

For example, in the case of funding available for Housing Services, applications for the Down Payment Assistance program (DPA), the Single-Family Rehabilitation program, the Emergency Home Repair program, and the Renter/Homeowner Access Modification program must summarize the applicant's policy and procedures regarding relocation. For example, the Down Payment Assistance policy must demonstrate that beneficiaries will be discouraged from selecting tenant-occupied homes where the tenant may be displaced as a result of the federal funds being used for the acquisition. Additionally, the procedures must include completion of the Seller/Buyer Certificate that verifies the property is owner-occupied and that the seller is willingly selling the property to the DPA buyer. Applications for the Rehabilitation programs must summarize the applicant's policy and procedures that provide for the occupant should they be temporarily displaced from their residence for longer than one day.

C.6. CONTRACT REQUIREMENTS

As part of the City contracting process, there are several requirements that are mandatory for all contractors:

- All contractors receiving an award of funds will be required to execute a contract with the City. Sample contracts are listed below by funding type.
 - CDBG Part I:
[Form- Services RFP Sample Agreement](#)
 - CDBG Part II Addendum:
[Form - Sample Agreement](#)
 - All Proposers are strongly advised to seek legal counsel to review the Agreement.
 - The city reserves the right to accept or reject in its sole discretion any proposed modifications to the sample contract. The city reserves the right to modify any term or condition of the draft Agreement, and to add, delete or modify terms and conditions as deemed necessary, prior to execution of a final agreement. Applicants will be presumed to have submitted their applications based upon all the information set forth in the contract and in a manner fully cognizant of the requirements of the contract. The city reserves the right to contemporaneously negotiate the final terms of the proposed contract with the selected contractors. If the city is unable to reach an agreement as to final contract terms with any selected contractor, the city expressly reserves the right to terminate negotiations and enter into contract negotiations with one or more of the other applicants. As the best interests of the city may appear in the city's sole judgement, the city reserves the right to reject any or all applications at any time during this selection process or terminate, cancel or modify this selection process.
- All contractors must have a current IRS Form W-9 available. If the entity receiving the funds is new to the city contracting system, contractors must submit the W-9 to DEDO upon an award of funds in order to receive funding.
- All contractors receiving Federal funds must be registered in the [System for Award Management Database](#) . This requires a Data Universal Numbering System (DUNS) Number. Dun & Bradstreet issues unique nine-digit DUNS Numbers **without charge** for all businesses required to register with the U.S. Federal government for contracts or grants. Please see [this link](#) for more information.

- All contractors must be registered with the Colorado Secretary of State and have an active Certificate of Good Standing prior to submitting an application. For more information, see [here](#).
- Certificates of Insurance evidencing the following coverage are required of all City Contractors. Contracts will not be executed until DEDO receives appropriate ACCORD [Certificates of Insurance](#) (COI):
 - Workers' Compensation and Employer's Liability Insurance: Contractor shall maintain the coverage as required by statute for each work location and shall maintain Employer's Liability insurance with limits of \$100,000 per occurrence for each bodily injury claim, \$100,000 per occurrence for each bodily injury caused by disease claim, and \$500,000 aggregate for all bodily injuries caused by disease claims.
 - If the contractor is a sole proprietor, a waiver may be filed with the City for Workers' Compensation requirements. If the contractor is an LLC or Corporation, and desires to waive Workers' Compensation, an additional State waiver is required. Please review the waiver and all instructions [here](#):
 - If a contractor is planning to waive Workers' Compensation coverage, it should notify DEDO in advance.
 - Commercial General Liability: Contractor shall maintain a Commercial General Liability insurance policy with minimum limits of \$1,000,000 for each bodily injury and property damage occurrence, \$2,000,000 products and completed operations aggregate (if applicable), and \$2,000,000 policy aggregate.
 - Sexual Abuse and Molestation Exclusion (SAME) language: Any contractor working with youth and/or a vulnerable population will require SAME coverage as a part of the contractor's commercial general liability coverage.
 - Automobile Liability: Contractor shall maintain Automobile Liability with minimum limits of \$1,000,000 combined single limit applicable to all owned, hired and non-owned vehicles used in performing services under this Agreement.
 - In certain circumstances, the contractor may be allowed to use his or her personal automobile liability coverage instead of obtaining a business specific policy. If a contractor is planning to use its personal automobile liability coverage, it should notify DEDO in advance.
 - Cyber Liability, Cyber Security, Information Security, Privacy Liability, Network Security: contractor is likely to be required to maintain for any client/participant information that is collected and stored in an electronic format or system with limits of \$1,000,000 per occurrence/aggregate.
 - Upon discretion of the City, additional coverage or changes to the above coverage language may be required upon award if needed.
- Using the link below, the form entitled "Diversity and Inclusiveness in City Solicitations Information Request Form," please state whether you have a diversity and inclusiveness program for employment and retention, procurement and supply chain activities, or customer service and provide the additional information requested on the form. The information provided on this form will provide an opportunity for City contractors/consultants to describe their own diversity and inclusiveness practices.

Contractors/consultants are not expected to conduct intrusive examinations of its employees, managers, or business partners in order to describe diversity and inclusiveness measures. Rather, the City simply seeks a description of the contractor/consultant's current practices, if any. Diversity and Inclusiveness information provided by City contractors/consultants in response to City

solicitations for services or goods will be collated, analyzed, and made available in reports consistent with City Executive Order No. 101. However, no personally identifiable information provided by or obtained from contractors/consultants will be in such reports. [More here.](#)

- All selected contractors must submit certification that no funds have been paid by or on behalf of the organization to influence funding decisions regarding this NOFA.

[Political Contributions](#)

- All selected contractors must submit certification that the organization will provide a drug-free workplace in compliance with the Drug-Free Workplace Act.

[Drug Free Workplace](#)

SECTION D. EVALUATION

D.1. EVALUATION TEAM

All applications will be reviewed by an Evaluation Team comprised of DEDO staff and other evaluators. All data and information from the applicant must be submitted through the online application and documents uploaded before submission of the application. No additional information, documents or inquiries pertaining to the proposal submittal, including email and phone calls, will be considered once the application has been submitted, during the selection process, or until this entire procurement process (RFP/NOFA) has closed.

D.2. EVALUATION PROCESS

Proposals will be scored and ranked utilizing the *Zengine* tool based upon the information contained in the application itself and uploaded attachments. The areas of review include Project Plan, Project Outcomes, Organizational Capacity, Financial Capacity, and Community Impact and Alignment with the city's Guiding Principles.

Applications will be evaluated under the following guidelines:

1. Need for the project or activity: Has the applicant sufficiently documented the need for the project?
2. Realistic development, maintenance, and operating budgets: Has the applicant shown that the project can be developed and resulting operations sustained in future years?
3. Applicant experience and capacity: Does the applicant have sufficient successful experience (or have access to such expertise) to efficiently and effectively follow through on the project and all requirements associated with CDBG?
4. Benefit to low- and moderate-income persons: How does the project benefit low- and moderate-income residents of the City and County of Denver? Note: The project must be able to clearly document persons served by the project and the justification of income determination. At least 51 percent of the persons in the service area must be low- or moderate-income, based on the average median income for the area served by the activity.
5. Timeline accuracy: What is the project schedule? When will the project be ready to commence? Is the proposed timeline feasible and realistic?
6. Project Objectives: Does the project conform to the Denver County's neighborhood priorities?

Performance outcomes of prior contracts with DEDO will also be considered in the overall rating of proposals submitted by applicants who currently have, or have previously had, contracts with DEDO.

Application evaluation and awards are also contingent upon applicants being current to the City on any loan, contractual, or tax obligation as due, or with any rule, regulation, or provision on existing or past City contracts.

In addition, in accordance with 2 CFR 200.331 of the Uniform Grant Guidance, applicants will be evaluated based on the following risk factors:

- Prior experience with HUD funds or other Federal awards;
- Results of previous Single Audits;
- New personnel or new or substantially changed systems; and
- Extent and results of Federal monitoring in previous years.

Before an application is awarded, an applicant *may* be invited to a meeting with DEDO staff to discuss the proposed project, to review compliance required under applicable Federal regulations and to determine the eligibility of proposed costs.

D.3. FUNDING DECISIONS

Based upon the information provided by the applicants, the Evaluation Team will evaluate applications. The evaluations will be ranked according to scores in *Zengine* and forwarded to DEDO Senior Management.

Funding is limited. Applications that meet all of the NOFA's general guidelines and requirements may not necessarily receive an award. DEDO may recommend funding a project or service for the full amount requested, less than the full amount, or not at all. There are no requirements or expectations that DEDO must award all or any funds through the NOFA process.

DEDO reserves the right to postpone or cancel this NOFA if it deems it to be in DEDO's best interest. DEDO reserves the right to waive any technical or formal errors or omissions, and to reject any and all proposals, or to award contracts, either in part or in whole, if deemed to be in the best interests of DEDO.

Successful applicants shall be in complete compliance with all the specifications, terms and conditions of the proposal. DEDO shall have the right to inspect the facilities and equipment of the successful applicant to ensure such compliance. DEDO shall not be liable for any costs incurred in the preparation of proposals or for any work performed in connection therein.

Successful applicants will be invited to enter into contract negotiation and development of a final Scope of Services. Contract negotiation may involve additional requirements, such as environmental reviews.

Application reviews and awards are contingent upon applicants being current to the city on any loan, contractual, or tax obligation as due, or with any rule, regulation, or provision on existing or past city contracts.

(END)