

EXECUTIVE ORDER NO. 18

TO: All Agencies Under the Mayor

FROM: John W. Hickenlooper

DATE: June 17, 2005

SUBJECT: Establishment of Technology Services and Definition of its Mission and Functions

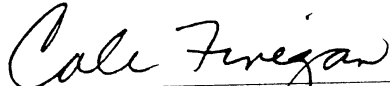
Purpose: This Executive Order shall establish Technology Services and define its mission and functions. Executive Order No. 18, dated March 19, 1999; is hereby cancelled and superseded by this Executive Order.

- 1.0 **Applicable Authority:** The applicable authority relevant to the provisions and requirements of this Executive Order No. 18 is found in Section(s) 2.2.1, 2.2.6, 2.2.8, 2.2.10, and 2.9.3 of the Revised Charter.
- 2.0 **Establishment of Technology Services:** Technology Services and its divisions are already established. The agency oversees the technology service delivery functions of the City government, utilizing best practices uniformly on all technology development and operations, and improving service performance. The agency is managed by the Chief Information Officer who is appointed by the Mayor. The Chief Information Officer may organize the City's various technology operations as necessary to deliver the most effective service. The primary responsibilities of the agency are:
 - 2.1 Developing and supporting integrated software solutions, data management and system quality assurance.
 - 2.2 Ensuring that City information technology systems, data, and networks are secure and available to the City's internal and external customers.
 - 2.1 Reviewing and approving all technology purchases made by the City.
 - 2.3 Ensuring that new and established Technology Services products and services are delivered on time and within approved budgets.
 - 2.4 Providing electronically delivered information and transactional business capabilities to public constituents and internal customers.
- 3.0 **Mission:** The mission of Technology Services is to provide superior customer service, communication, and tools, through the effective use of applied technology to help our users and the City as a whole meet business objectives.

- 4.0 **Functional Cooperation with the Office of Telecommunications:** An additional function of Technology Services is to cooperate with the Office of Telecommunications in matters related to the oversight of the City and County of Denver's cable television franchise.

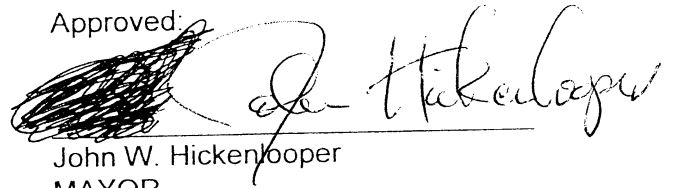
- 5.0 **Memorandum Attachments:** The procedures for implementing this Executive Order may be defined by Memorandum Attachments to the Executive Order, which shall become a part of the Executive Order. Further, the Chief Information Officer shall have the authority to issue procedural Memorandum Attachments relative to this Executive Order.

Approved for Legality:

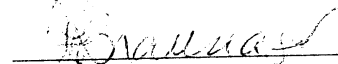
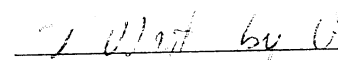


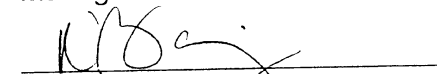
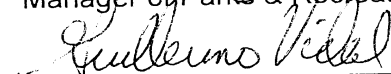

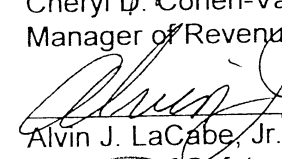
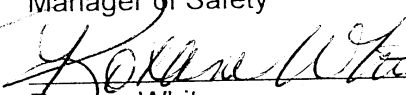


Cole Finegan
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Approved:



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MAYOR


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