



MICHAEL B. HANCOCK  
MAYOR

CITY AND COUNTY OF DENVER  
OFFICE OF THE MAYOR

City and County Building  
Denver, CO 80202-5390

p: 720.865.9090  
TTY/TTD: 720.865.9010  
[denvergov.org/mayor](http://denvergov.org/mayor)

**TO: Nikki McCabe**  
**Budget and Management Office**  
**Custodian of Executive Orders**

**From: Mayor Michael B. Hancock**

**Date: May 3, 2021**

**Re: Rescission of Executive Order 64**

Please be advised that Executive Order 64 "Records Management", dated September 17, 2002, is hereby rescinded. Through this rescission, the policies formerly in Executive Order 64 will be moved to a memorandum attachment under Executive Order 143. Executive Order 64 is to be removed from the official file of Executive Orders in your custody and replaced with this memorandum.

Please copy this memorandum and distribute accordingly to all Denver City and County Departments and Agencies.

Thank you,

A handwritten signature in blue ink, appearing to read "Michael B. Hancock", with a long horizontal line extending to the right.

Michael B. Hancock  
Mayor