

POSTING IS REQUIRED

Classification Notice No. 1308

To: Agency Heads and Employees
From: Jeff Dolan, Career Service Executive Personnel Director
Date: October 2, 2009
Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by changing pay grade of Deputy Manager of Aviation for Operations from 818-A to 819-A.

The Manager of Aviation has requested the pay for Deputy Manager of Aviation for Operations be adjusted to pay grade 819-A to address an internal equity relationship with the Manager of Aviation Maintenance position.

PAY GRADE CHANGE ONLY

<u>Current Job Code</u>	<u>Classification Title</u>	<u>Current Pay Grade & Range</u>
CA0777	Deputy Manager of Aviation for Operations	818-A (\$95,590-\$152,530)

Proposed Pay Grade & Range

819-A (\$102,184 - \$163,062)

Per Career Service Rule 7-37 A – “If it is determined, as a result of an audit or maintenance study, that changes to the classification and pay plan are necessary, the effective date of any resulting re-allocations shall be the beginning of the first work week following approval by the Board.”

The Career Service Executive Personnel Director shall provide those appointing authorities who are affected with a draft of proposed changes in the plan, and notice shall be posted on appropriate bulletin boards at least thirteen calendar days from the date of this notice.

Public Notice of Changes:

The scheduled time for the public hearing is **Thursday, October 15 at 5:15 p.m.** in the CSA Board Room, Room 4.F.6, Webb Municipal Building, 201 West Colfax Avenue.

Note: Please submit any questions or comments on this proposal in writing to Bruce Backer bruce.backer@denvergov.org, Career Service Authority, in care of Alena Martinez alena.martinez@denvergov.org by 8:00 a.m. on **Thursday, October 15, 2009**. Please include a contact name and phone number so that we may respond directly.

If anyone wishes to be heard by the Board on this item, please call Leon Duran leon.duran@denvergov.org at (720) 913-5168 no later than noon on **Tuesday, October 13, 2009**.