

POSTING IS REQUIRED

Classification Notice No. 1314

To: Agency Heads and Employees
From: Jeff Dolan, Career Service Executive Personnel Director
Date: January 8, 2010
Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by changing the pay grade of Staff Real Property Appraiser from 613-V to 614-V.

CSA was approached by the Assessment Division to review the pay for the Staff Real Property Appraiser. Upon further review, it has been determined that the pay for the Staff Real Property Appraiser needs to be adjusted based on the professional appraiser progressive classification series.

REVISED CLASS SPECIFICATIONS INCLUDING PAY GRADE CHANGES

<u>Job Code:</u>	<u>Current Classification Title:</u>	<u>Present Pay Grade:</u>	<u>Proposed Pay Grade:</u>
CV2055	Staff Real Property Appraiser	613-V (\$35,912 - \$52,422)	614-V (\$37,548 - \$54,801)

Per Career Service Rule 7-37 A – “If it is determined, as a result of an audit or maintenance study, that changes to the classification and pay plan are necessary, the effective date of any resulting re-allocations shall be the beginning of the first work week following approval by the Board.”

The Career Service Executive Personnel Director shall provide those appointing authorities who are affected with a draft of proposed changes in the plan, and notice shall be posted on appropriate bulletin boards at least thirteen calendar days from the date of this notice.

Public Notice of Changes:

The scheduled time for the public hearing is **Thursday, January 21, 2010 at 9:15 a.m.** in the CSA Board Room, Room 4.F.6, Webb Municipal Building, 201 West Colfax Avenue.

Note: Please submit any questions or comments on this proposal in writing to Bruce Backer bruce.backer@denvergov.org, Career Service Authority, in care of Meredith Creme meredith.creme@denvergov.org by 8:00 a.m. on **Tuesday January 19, 2010**. Please include a contact name and phone number so that we may respond directly.

If anyone wishes to be heard by the Board on this item, please call Leon Duran leon.duran@denvergov.org at (720) 913-5168 no later than noon on **Tuesday January 19, 2010**.