

**POSTING IS REQUIRED**

**Classification Notice No. 1334**

To: Agency Heads and Employees  
From: Jeff Dolan, Career Service Executive Personnel Director  
Date: December 22, 2010  
Subject: Proposed Change to the Classification and Pay Plan

**The proposed change amends the Classification and Pay Plan by revising the Short Range Schedule A and Community Rate Schedule B. We are also changing the pay grades of Recreation Facility Assistant from 216-Y to 220-Y and Park Seasonal Laborer from 219-Y to 226-Y.**

The State of Colorado approved an increase of the state's minimum wage for 2011 from \$7.24 per hour to \$7.36 per hour. In order to comply with this change, a review of the Classification and Pay Plan indicated two classifications that will fall below the new minimum wage on January 1, 2011. These classifications are Recreation Aide and Usher. In order to comply with the new minimum wage rate, the pay tables for Short Range Schedule A and Community Rate Schedule B will be re-aligned. The pay grade minimums will be increased for the Recreation Aide and Usher classifications using the revised pay tables. Finally, the Recreation Facility Assistant and Park Seasonal Laborer will be assigned new pay grades using the revised pay tables.

**REVISED PAY SCHEDULE**

Short Range Schedule A  
Community Rate Schedule B

**PAY GRADE AND RANGE CHANGE**

<b><u>Current Job Code:</u></b>	<b><u>Current Classification Title:</u></b>	<b><u>Present Pay Grade:</u></b>
CG2115	Recreation Aide	211-Y \$7.28 - \$8.03
CG2116	Recreation Facility Assistant	216-Y \$9.29 - \$10.25
CG2113	Park Seasonal Laborer	219-Y \$10.76 - \$11.87
RG2347	Usher	310-Z \$7.28 - \$13.08

**Proposed Pay Grade and Range:**

211-Y \$7.36 - \$8.24  
220-Y \$9.18 - \$10.28  
226-Y \$10.65 - \$11.93  
310-Z \$7.36 - \$13.22

**Proposed Effective Date:** The proposed effective date is **January 1, 2011** to comply with the state regulations. The Career Service Executive Personnel Director shall provide those appointing authorities who are affected with a draft of proposed changes in the plan, and notice shall be posted on appropriate bulletin boards at least thirteen calendar days from the date of this notice.

**Public Notice of Changes:**

The scheduled time for the public hearing is **Thursday January 6, 2011 at 5:00 p.m.** in the CSA Board Room, Room 4.F.6, Webb Municipal Building, 201 West Colfax Avenue.

**Note:** Please submit any questions or comments on this proposal in writing to Bruce Backer [bruce.backer@denvergov.org](mailto:bruce.backer@denvergov.org), Career Service Authority, in care of Alena Martinez [alena.martinez@denvergov.org](mailto:alena.martinez@denvergov.org) by 8:00 a.m. on **Tuesday, January 4, 2011**. Please include a contact name and phone number so that we may respond directly.

If anyone wishes to be heard by the Board on this item, please call Leon Duran [leon.duran@denvergov.org](mailto:leon.duran@denvergov.org) at (720) 913-5168 no later than noon on **Tuesday, January 4, 2011**.

PROPOSED SHORT RANGE SCHEDULE					
PAY GRADE	Range Minimum	2nd	3rd	4th	Range Maximum
		Quartile Minimum	Quartile (Range Midpoint)	Quartile Minimum	
SCHEDULE A					
211-Y	7.36	7.58	7.80	8.02	8.24
212-Y	7.54	7.77	7.99	8.22	8.44
213-Y	7.73	7.96	8.20	8.43	8.66
214-Y	7.92	8.16	8.40	8.63	8.87
215-Y	8.12	8.36	8.61	8.85	9.09
216-Y	8.32	8.57	8.82	9.07	9.32
217-Y	8.53	8.79	9.04	9.30	9.55
218-Y	8.74	9.00	9.27	9.53	9.79
219-Y	8.96	9.23	9.50	9.77	10.04
220-Y	9.18	9.46	9.73	10.01	10.28
221-Y	9.41	9.69	9.98	10.26	10.54
222-Y	9.65	9.94	10.23	10.52	10.81
223-Y	9.89	10.19	10.49	10.78	11.08
224-Y	10.14	10.45	10.75	11.06	11.36
225-Y	10.39	10.70	11.02	11.33	11.64
226-Y	10.65	10.97	11.29	11.61	11.93
227-Y	10.92	11.25	11.58	11.90	12.23
228-Y	11.19	11.53	11.86	12.20	12.53
229-Y	11.47	11.82	12.16	12.51	12.85
230-Y	11.76	12.11	12.47	12.82	13.17
231-Y	12.05	12.41	12.78	13.14	13.50
232-Y	12.35	12.72	13.09	13.46	13.83
233-Y	12.66	13.04	13.42	13.80	14.18
234-Y	12.98	13.37	13.76	14.15	14.54
235-Y	13.30	13.70	14.10	14.50	14.90
236-Y	13.63	14.04	14.45	14.86	15.27
237-Y	13.97	14.39	14.81	15.23	15.65
238-Y	14.32	14.75	15.18	15.61	16.04
239-Y	14.68	15.12	15.56	16.00	16.44
240-Y	15.05	15.50	15.96	16.41	16.86
241-Y	15.43	15.89	16.36	16.82	17.28
242-Y	15.82	16.30	16.77	17.25	17.72
243-Y	16.22	16.71	17.20	17.68	18.17
244-Y	16.63	17.13	17.63	18.13	18.63
245-Y	17.05	17.56	18.08	18.59	19.10
246-Y	17.48	18.01	18.53	19.06	19.58
247-Y	17.92	18.46	19.00	19.53	20.07
248-Y	18.37	18.92	19.47	20.02	20.57
247-Y	18.83	19.40	19.96	20.53	21.09
248-Y	19.30	19.88	20.46	21.04	21.62
249-Y	19.78	20.37	20.97	21.56	22.15
250-Y	20.27	20.88	21.49	22.09	22.70

PROPOSED COMMUNITY RATE SCHEDULE				
PAY GRADE	Range Minimum	2nd	3rd	Range Maximum
		Sector Minimum	Sector Minimum	
SCHEDULE B				
310-Z	7.36	8.95	12.00	13.22