

POSTING IS REQUIRED

Classification Notice No. 1353

To: Agency Heads and Employees
From: Christopher M.A. Lujan, Interim Director
Date: November 16, 2011
Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by changing the pay grade of Parking/Speeding Enforcement Supervisor from 806-N to 807-N.

Last November, CSA changed the pay grade of the Vehicle Boot Investigator class to 616 N from 615 N because the Department of Public Works assigned the investigators additional higher level duties. At that time, CSA did not look at the pay relationship between the Vehicle Boot Investigator class and the class that supervises the investigators. Consequently, there is only one pay grade between the investigators and the Parking/Speeding Enforcement Supervisor. Therefore, CSA is recommending that the Parking/Speeding Enforcement Supervisor class be upgraded one pay grade.

PAY GRADE CHANGE ONLY

<u>Job Code</u>	<u>Classification Title</u>	<u>Current Pay Grade</u>
CN1984	Parking/Speeding Enforcement Supervisor	806 N (\$40,141 - \$64,030)
	<u>Proposed Pay Grade & Range</u>	
		807 N (\$42,917 - \$68,454)

Per Career Service Rule 7-37 A – “If it is determined, as a result of an audit or maintenance study, that changes to the classification and pay plan are necessary, the effective date of any resulting re-allocations shall be the beginning of the first work week following approval by the Board.”

The Career Service Executive Personnel Director shall provide those appointing authorities who are affected with a draft of proposed changes in the plan, and notice shall be posted on appropriate bulletin boards at least thirteen calendar days from the date of this notice.

Public Notice of Changes:

The scheduled time for the public hearing is **Thursday December 1, 2011 [5:00 p.m.]** in the CSA Board Room, Room 4.F.6, Webb Municipal Building, 201 West Colfax Avenue.

Note: Please submit any questions or comments on this proposal in writing to Bruce Backer bruce.backer@denvergov.org, Career Service Authority, in care of Alena Martinez alena.martinez@denvergov.org by 8:00 a.m. on **Wednesday, November 30, 2011**. Please include a contact name and phone number so that we may respond directly.

If anyone wishes to be heard by the Board on this item, please call Leon Duran leon.duran@denvergov.org at (720) 913-5168 no later than noon on **Tuesday, November 29., 2011**.