

POSTING IS REQUIRED

Classification Notice No. 1381

To: Agency Heads and Employees
From: Nita Henry, Executive Director
Date: March 8, 2013
Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by changing the pay grade for Wastewater Quality Control Supervisor from 807-E to 809-E.

The management of the Wastewater Management Division of the Department of Public Works approached the Office of Human Resources regarding the Wastewater Quality Control Supervisor. This classification performs work of a similar type and scope to that of other supervisors in the Maintenance and Operations occupational group. It is recommended to increase the pay grade of the Wastewater Quality Control Supervisor, from 807-E to 809-E. This will maintain equity with other supervisors at Public Works classified as Operations Supervisor, at pay grade 810-J.

PAY GRADE CHANGE

<u>Current Job Code:</u> CE1712	<u>Classification Title:</u> Wastewater Quality Control Supervisor
<u>Current Pay Grade:</u> 807-E \$43,460 - \$69,536	<u>Proposed Pay Grade:</u> 809-E \$49,665 - \$79,464

Per Career Service Rule 7-37 A – “If it is determined, as a result of an audit or maintenance study, that changes to the classification and pay plan are necessary, the effective date of any resulting re-allocations shall be the beginning of the first work week following approval by the Board.”

The Office of Human Resources Executive Personnel Director shall provide those appointing authorities who are affected with a draft of proposed changes in the plan, and notice shall be posted on appropriate bulletin boards at least thirteen calendar days from the date of this notice.

Public Notice of Changes:

The scheduled time for the public hearing is **Thursday March 21, 2013** **9:00 a.m.** in the OHR Board Room, Room 4.G.2, Webb Municipal Building, 201 West Colfax Avenue.

Note: Please submit any questions or comments on this proposal in writing to Heather Britton heather.britton@denvergov.org, Office of Human Resources, in care of Seth Duhon-Thornton seth.duhon-thornton@denvergov.org by 8:00 a.m. on **Wednesday, March 20, 2013**. Please include a contact name and phone number so that we may respond directly.

If anyone wishes to be heard by the Board on this item, please call Frances Trujillo frances.trujillo@denvergov.org at (720) 913-5168 no later than noon on **Tuesday, March 19, 2013**.