

POSTING IS REQUIRED

Classification Notice No. 1403

To: Agency Heads and Employees
From: Nita Henry, Executive Director
Date: February 7, 2014
Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by adding the classifications of Staff Data Architect (624-I) Associate Data Architect (813-I) and Senior Data Architect (815-I).

The Office of Human Resources (OHR) received a request from Technology Services (TS) to create three classifications: Staff Data Architect, Associate Data Architect, and Senior Data Architect. This request comes as Technology Services is evaluating the City's data policies and usage. The agency is working to create uniform standards and governance policies around data and databases. Additionally, Technology Services is implementing a variety of new data systems over the next few years that aim to assist agencies with the ability to use databases to collect valuable information and allow for easier access and reporting of the information (e.g. consolidating Police District data into one centralized database). The Data Architects will assist in this process by developing and implementing the data models, building new databases, and developing uniform standards and governance policies.

NEW CLASS

<u>Job Code</u>	<u>Classification Title</u>	<u>Proposed Pay Grade & Range:</u>
CI2865	Staff Data Architect	624-I (\$58,309-\$85,101)
CI2866	Associate Data Architect	813-I (\$68,139-\$108,729)
CI2867	Senior Data Architect	815-I (\$77,847-\$124,266)

Per Career Service Rule 7-37 A – “If it is determined, as a result of an audit or maintenance study, that changes to the classification and pay plan are necessary, the effective date of any resulting changes to the classification and pay plan shall be the beginning of the first work week following approval by the Mayor or by the City Council over the Mayor’s veto.”

The Career Service Executive Personnel Director shall provide those appointing authorities who are affected with a draft of proposed changes in the plan, and notice shall be posted on appropriate bulletin boards at least thirteen calendar days from the date of this notice.

Public Notice of Changes:

The scheduled time for the public hearing is **Thursday February 20, 2014 9:00 a.m.** in the OHR Board Room, Room 4.G.2, Webb Municipal Building, 201 West Colfax Avenue.

Note: Please submit any questions or comments on this proposal in writing to Melissa Fisher melissa.fisher@denvergov.org, Office of Human Resources, in care of Seth Duhon-Thornton seth.duhon-thornton@denvergov.org by 8:00 a.m. on **Wednesday, February 19, 2014**. Please include a contact name and phone number so that we may respond directly.

If anyone wishes to be heard by the Board on this item, please call Frances Trujillo frances.trujillo@denvergov.org at (720) 913-5168 no later than noon on **Tuesday February 18, 2014**.