

POSTING IS REQUIRED

Classification Notice No. 1407

To: Agency Heads and Employees
From: Nita Henry, Executive Director
Date: March 20, 2014
Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by reordering and aligning the pay grades and rates of intern, trainee, and fellow classes to the appropriate pay grade and occupational group

This proposed change is a part of routine maintenance to the classification and pay plan, to reorder and align the pay grades and rates of intern, trainee, and fellow classes to the appropriate pay grade and occupational group. Interns, trainees, and fellows are paid a single rate.

PAY GRADE CHANGE

<u>Classification Title:</u>	<u>Current Job Code:</u>	<u>Proposed Job Code:</u>
Forensic Pathology Fellow	CO2300	CO2300
Recreation Trainee	TA2585	TA2585
Social Worker Intern	TO0014	TA2871
Utility Worker Trainee	TJ2086	TJ2086
Vocational Mechanic Trainee	TJ2621	TJ2621

<u>Current Pay Grade and Rate:</u>	<u>Proposed Pay Grade and Rate:</u>
401-O (\$42.63)	410-O (\$42.63)
401-A (\$8.03)	403-A (\$8.03)
406-O (\$14.68)	405-A (\$14.68)
404-J (\$11.37)	405-J (\$11.37)
406-J (\$16.24)	410-J (\$16.24)

Per Career Service Rule 7-37 A – “If it is determined, as a result of an audit or maintenance study, that changes to the classification and pay plan are necessary, the effective date of any resulting changes to the classification and pay plan shall be the beginning of the first work week following approval by the Mayor or by the City Council over the Mayor’s veto.”

The Career Service Executive Personnel Director shall provide those appointing authorities who are affected with a draft of proposed changes in the plan, and notice shall be posted on appropriate bulletin boards at least thirteen calendar days from the date of this notice.

Public Notice of Changes:

The scheduled time for the public hearing is **Thursday April 3, 2014 5:00 p.m.** in the OHR Board Room, Room 4.G.2, Webb Municipal Building, 201 West Colfax Avenue.

Note: Please submit any questions or comments on this proposal in writing to Melissa Fisher melissa.fisher@denvergov.org, Office of Human Resources, in care of Seth Duhon-Thornton seth.duhon-thornton@denvergov.org by 8:00 a.m. on **Wednesday, April 2, 2014**. Please include a contact name and phone number so that we may respond directly.

If anyone wishes to be heard by the Board on this item, please call Frances Trujillo frances.trujillo@denvergov.org at (720) 913-5168 no later than noon on **Tuesday April 1, 2014**.