

POSTING IS REQUIRED

Classification Notice No. 1508

To: Agency Heads and Employees
From: Karen Niparko, Executive Director of Human Resources
Date: September 3, 2015
Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by adding Snow Equipment Operator, pay grade 615-J.

The Office of Human Resources was asked to review on-call classifications responsible to remove snow at Denver International Airport as part of the Snow Fighter program. Specifically, there is a need to hire individuals with heavy equipment operator experience but may not have a commercial drivers' license at the time of hire. The current practice is to use a lower level classification and provide additional pay premiums in the form of equipment differential.

NEW CLASS

Proposed Classification Title:
Snow Equipment Operator

Proposed Pay Grade & Range
615-J (\$38,464 – 56,157)

Per Career Service Rule 7-37 A – “If it is determined, as a result of an audit or maintenance study, that changes to the classification and pay plan are necessary, the effective date of any resulting changes to the classification and pay plan shall be the beginning of the first work week following approval by the Mayor or by the City Council over the Mayor’s veto.”

The Career Service Executive Personnel Director shall provide those appointing authorities who are affected with a draft of proposed changes in the plan, and notice shall be posted on appropriate bulletin boards at least thirteen calendar days from the date of this notice.

Public Notice of Changes:

The scheduled time for the public hearing is **Thursday September 17 at 9:00 a.m.** in the OHR Board Room, Room 4.G.2, Webb Municipal Building, 201 West Colfax Avenue.

Note: Please submit any questions or comments on this proposal in writing to Meredith Crème meredith.creme@denvergov.org Office of Human Resources, in care of Alena Duran alena.duran@denvergov.org by 8:00 a.m. on **Wednesday, September 16, 2015**. Please include a contact name and phone number so that we may respond directly.

If anyone wishes to be heard by the Board on this item, please call Frances Trujillo frances.trujillo@denvergov.org at (720) 913-5168 no later than noon on **Tuesday September 15, 2015**.