

**POSTING IS REQUIRED**

**Classification Notice No. 1515**

To: Agency Heads and Employees  
From: Karen Niparko, Executive Director of Human Resources  
Date: March 3, 2016  
Subject: Proposed Change to the Classification and Pay Plan

**The proposed change amends the Classification and Pay Plan by changing the pay grade of Airport Communications Center Supervisor from 807-A to 808-A.**

Denver International Airport has requested a review of the pay grade for the Airport Communications Center Supervisor. This is to bring the current pay grade in line with other first level supervisors with similar scope and responsibility. It is proposed to change the pay grade from 807-A to 808-A.

**PAY GRADE CHANGE**

**Job Code:** CA2487      **Classification Title:** Airport Communications Center Supervisor

**Current Pay Grade:** 807-A (\$48,244 – \$77,190)      **Proposed Pay Grade:** 808-A (\$51,573 – \$82,517)

Per Career Service Rule 7-37 A – “If it is determined, as a result of an audit or maintenance study, that changes to the classification and pay plan are necessary, the effective date of any resulting changes to the classification and pay plan shall be the beginning of the first work week following approval by the Mayor or by the City Council over the Mayor’s veto.”

The Career Service Executive Personnel Director shall provide those appointing authorities who are affected with a draft of proposed changes in the plan, and notice shall be posted on appropriate bulletin boards at least thirteen calendar days from the date of this notice.

**Public Notice of Changes:**

The scheduled time for the public hearing is **Thursday March 17 at 9:00 a.m.** in the OHR Board Room, Room 4.G.2, Webb Municipal Building, 201 West Colfax Avenue.

**Note:** Please submit any questions or comments on this proposal in writing to Nicole de Gio-Keane [Nicole.deGioia-Keane@denvergov.org](mailto:Nicole.deGioia-Keane@denvergov.org) Office of Human Resources, in care of Alena Duran [alena.duran@denvergov.org](mailto:alena.duran@denvergov.org) by 8:00 a.m. on **Wednesday, March 16, 2016**. Please include a contact name and phone number so that we may respond directly.

If anyone wishes to be heard by the Board on this item, please call Alisha Gronniger [alisha.gronniger@denvergov.org](mailto:alisha.gronniger@denvergov.org) at (720) 913-5650 no later than noon on **Tuesday March 15, 2016**.