

**POSTING IS REQUIRED**

**Classification Notice No. 1525**

To: Agency Heads and Employees  
From: Karen Niparko, Executive Director of Human Resources  
Date: July 20, 2016  
Subject: Proposed Change to the Classification and Pay Plan

**The proposed change amends the Classification and Pay Plan by adding Semi-Tractor Trailer Operator at pay grade 616-J.**

The Public Works Street Maintenance Division requested a new classification specifically for semi-tractor trailer operators to help the Street Maintenance Division assign and recruit for duties and responsibilities specific to hauling materials and equipment to and from roadway and street repair and maintenance projects.

Currently, the duties and responsibilities specific to a semi-tractor trailer operator requiring a Class A Commercial Driver's License, which is combined with the heavy equipment operator classification, which requires a Class B Commercial Driver's License.

The semi-tractor trailer operator is responsible for hauling asphalt to worksites and transporting debris to dumpsites, and transporting vehicles and equipment to and from worksites; whereas, the heavy equipment operator is responsible for operating large construction equipment specific to road building and paving.

**NEW CLASS**

<b><u>Job Code</u></b>	<b><u>Proposed Title</u></b>	<b><u>Proposed Pay Grade</u></b>
CJ2960	Semi-Tractor Trailer Operator	616-J (\$40,214/\$49463/\$58,712)

Per Career Service Rule 7-37 A – “If it is determined, as a result of an audit or maintenance study, that changes to the classification and pay plan are necessary, the effective date of any resulting changes to the classification and pay plan shall be the beginning of the first work week following approval by the Mayor or by the City Council over the Mayor's veto.”

The Career Service Executive Personnel Director shall provide those appointing authorities who are affected with a draft of proposed changes in the plan, and notice shall be posted on appropriate bulletin boards at least thirteen calendar days from the date of this notice.

**Public Notice of Changes:**

The scheduled time for the public hearing is **Thursday August 4, 2016 at 5:00 p.m.** in the OHR Board Room, Room 4.G.2, Webb Municipal Building, 201 West Colfax Avenue.

**Note:** Please submit any questions or comments on this proposal in writing to Nicole de Gio-Keane [Nicole.deGioia-Keane@denvergov.org](mailto:Nicole.deGioia-Keane@denvergov.org) Office of Human Resources, in care of Alena Duran [alena.duran@denvergov.org](mailto:alena.duran@denvergov.org) by 8:00 a.m. on **Thursday, August 2, 2016**. Please include a contact name and phone number so that we may respond directly.

If anyone wishes to be heard by the Board on this item, please call Alisha Gronniger [alisha.gronniger@denvergov.org](mailto:alisha.gronniger@denvergov.org) at (720) 913-5650 no later than noon on **Tuesday, August 2, 2016**.