

POSTING IS REQUIRED

Classification Notice No. 1538

To: Agency Heads and Employees
From: Karen Niparko, Executive Director of Human Resources
Date: March 24, 2017
Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by creating new classes called Fire Alarm Technician (J-621), Fire Sprinkler Technician (J-621), and Millwright (J-621).

At the request of Denver International Airport, it is proposed to create three new classifications; Fire Alarm Technician, Fire Sprinkler Technician, and Millwright. This request will provide additional classifications whose work are common trades areas with specific education, experience, and licensure or certification requirements that are not currently captured in the classification and pay plan. These new classes will allow management to attract and retain the most skilled and qualified employees.

NEW CLASSES

<u>Proposed Title</u>	<u>Proposed Pay Grade</u>
Fire Alarm Technician	J-621 (\$24.15-\$29.71-\$35.26)
Fire Sprinkler Technician	J-621 (\$24.15-\$29.71-\$35.26)
Millwright	J-621 (\$24.15-\$29.71-\$35.26)

Per Career Service Rule 7-37 A – “If it is determined, as a result of an audit or maintenance study, that changes to the classification and pay plan are necessary, the effective date of any resulting changes to the classification and pay plan shall be the beginning of the first work week following approval by the Mayor or by the City Council over the Mayor’s veto.”

The Career Service Executive Personnel Director shall provide those appointing authorities who are affected with a draft of proposed changes in the plan, and notice shall be posted on appropriate bulletin boards at least thirteen calendar days from the date of this notice.

Public Notice of Changes:

The scheduled time for the public hearing is **Thursday April 6, 2017 at 4:30 PM** in the OHR Board Room, Room 4.G.2, Webb Municipal Building, 201 West Colfax Avenue.

Note: Please submit any questions or comments on this proposal in writing to Nicole de Gioia-Keane Nicole.deGioia-Keane@denvergov.org Office of Human Resources, in care of Susan Keller susan.keller@denvergov.org by 8:00 AM on **Thursday, April 6, 2017**. Please include a contact name and phone number so that we may respond directly.

If anyone wishes to be heard by the Board on this item, please call Alisha Gronniger alisha.gronniger@denvergov.org at (720) 913-5650 no later than noon on **Tuesday, April 4, 2017**.