

POSTING IS REQUIRED

Classification Notice No. 1543

To: Agency Heads and Employees
From: Karen Niparko, Executive Director of Human Resources
Date: June 2, 2017
Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by creating a new class called Emergency Communication Supervisor (N-809).

At the request of Denver 911 Operations Center, it is proposed to create a new classification of Emergency Communication Supervisor (N-809). This request will provide a first line supervisor classification that better describes their emergency operations, provides benchmark market data and better alignment of the occupational group. This position ensures appropriate delivery of Denver's 911 service to the public and that all policies, procedures, orders and directives pertaining to operational procedures are adhered to. This position is difficult to recruit and retain as it has high stress, is an essential personnel position requiring work during emergency situations, and requires 24/7 overtime hours.

NEW CLASS

Proposed Title

Emergency Communication Supervisor

Proposed Pay Grade

N-809 (\$52,071-\$67,693-\$83,314)

Per Career Service Rule 7-37 A – “If it is determined, as a result of an audit or maintenance study, that changes to the classification and pay plan are necessary, the effective date of any resulting changes to the classification and pay plan shall be the beginning of the first work week following approval by the Mayor or by the City Council over the Mayor's veto.”

The Career Service Executive Personnel Director shall provide those appointing authorities who are affected with a draft of proposed changes in the plan, and notice shall be posted on appropriate bulletin boards at least thirteen calendar days from the date of this notice.

Public Notice of Changes:

The scheduled time for the public hearing is **Thursday June 15, 2017 at 9:00 AM** in the OHR Board Room, Room 4.G.2, Webb Municipal Building, 201 West Colfax Avenue.

Note: Please submit any questions or comments on this proposal in writing to Nicole de Gioia-Keane Nicole.deGioia-Keane@denvergov.org Office of Human Resources, in care of Susan Keller susan.keller@denvergov.org by 8:00 AM on **Thursday, June 15, 2017**. Please include a contact name and phone number so that we may respond directly.

If anyone wishes to be heard by the Board on this item, please call Alisha Gronniger alisha.gronniger@denvergov.org at (720) 913-5650 no later than noon on **Tuesday, June 13, 2017**.