

POSTING IS REQUIRED

Classification Notice No. 1572

To: Agency Heads and Employees
From: Karen Niparko, Executive Director of the Office of Human Resources
Date: August 24, 2018
Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by changing the pay grade of the classification of Golf Course Operator from J-619 to J-808.

The Department of Parks and Recreation, Golf Division, requested the Office of Human Resources to analyze the FLSA exemption status of the Golf Course Operator.

The Golf Course Operator is currently a non-exempt classification. The OHR Compensation Division partnered with the City Attorney's Office to review the FLSA exemption criteria for professional employees and conclude that based on the duties and responsibilities of this classification, changing the exemption status of the Golf Course Operator to exempt is warranted.

PAY GRADE CHANGE

Classification Title
Golf Course Operator

Current Pay Grade
J-619(\$22,95-\$28,23-\$33,51)

Proposed Pay Grade
J-808(\$49,911-\$64,885-\$79,858)

Per Career Service Rule 7-37 A – "If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor's veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board, but use for longer than six months is contingent upon City Council approval."

Public Hearing: Yes No in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to compensation@denvergov.org by 8:00 AM on **Thursday, September 6, 2018**. Please include a contact name and phone number so that we may respond directly.