



**POSTING IS REQUIRED**

**Classification Notice No. 1602**

**To:** Agency Heads and Employees  
**From:** Karen Niparko, Executive Director of the Office of Human Resources  
**Date:** June 28, 2019  
**Subject:** Proposed Change to the Classification and Pay Plan

**The proposed change amends the Classification and Pay Plan by creating new classifications Crime Scene Technician (E-619), Crime Scene Investigator III (E-626), and Forensic Scientist III (E-814).**

The Department of Safety, Forensic Crime Lab, requested OHR create three new classifications for specialized duties. The new Crime Scene Technician classification performs entry-level training in the principles, practices, methods and techniques of forensic crime scene investigations on high frequency property crimes and digital imaging analysis. The Crime Scene Investigator III classification performs full performance professional level forensic crime scene training, investigation, and analysis work conducting field casework collecting, analyzing, and processing complex crime scene evidence and testifying in court. The Forensic Scientist III classification performs technical professional level forensic work leading technical, research and development projects, applying the physical sciences to the investigation of crimes, conducting scientific laboratory analyses on physical evidence, scientific research, providing scientific consultation, and testifying as expert witness in courts of law. The proposed new classifications anchor to the Crime Scene Investigator and Forensic Scientist series. These series were approved to market adjust effective 1/1/20 due to the annual CCD Pay Survey recommendations and to maintain the job hierarchy these proposed new classifications will be adjusted 1/1/20.

The table below is the new series with the new classifications indicated in bold:

<u>Classification Title</u>	<u>Grade</u>	<u>Pay Grade</u>	<u>Classification Title</u>	<u>Grade</u>	<u>Pay Grade</u>
<b>Crime Scene Technician</b>	E-619	E-621	Forensic Lab Technician	E-617	E-619
Crime Scene Investigator I	E-621	E-623	Forensic Scientist I	E-809	E-811
Crime Scene Investigator II	E-624	E-626	Forensic Scientist II	E-812	E-814
<b>Crime Scene Investigator III</b>	E-626	E-628	<b>Forensic Scientist III</b>	E-814	E-816
Crime Scene Supervisor	E-628	E-630	Forensic Scientist Supervisor	E-815	E-817

**NEW CLASSIFICATION(S)**

<u>Job Code</u>	<u>Proposed Class Title</u>	<u>Proposed Pay Grade &amp; Range</u>
CE3183	Crime Scene Technician	E-619 (\$22.31, \$27.44, \$32.57)
CE3184	Crime Scene Investigator III	E-626 (\$30.47, \$37.48, \$44.49)
CE3185	Forensic Scientist III	E-814 (\$72,414, \$94,138, \$115,862)

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Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”

**Public Hearing:** Yes  No  in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to [compensation@denvergov.org](mailto:compensation@denvergov.org) by 8:00 AM on **Thursday, July 11, 2019**. Please include a contact name and phone number so that we may respond directly.